

STATE OF WEST VIRGINIA
RANDOLPH COUNTY COMMISSION SS:

At a regular session of the County Commission in and for the aforesaid County and State, at the James F. Cain Court House Annex, on the 17th day of January, 2019 at 1:30 p.m.

Present: Mark Scott, President of the Randolph County Commission and Chris See and David Kesling, Commissioners thereof.

Meeting called to order by Commissioner Scott

PUBLIC COMMENT: None

MINUTES:

Commissioner See moved to approve the minutes of the January 2, 2019 regular meeting, as submitted.

All yes – Motion passed unanimously

REPORTS:

Curt Gainer from the Randolph County Emergency Squad reported that they finished up the year of 2018 with 8,000 plus calls. He said that is up about 500 calls from last year. He said they have three working stations, 30 full time employees and 11 ambulances on the road.

Erin Golden, Director of North Central Community Corrections, reported that there are currently 120 participants on the program. The program has saved the County \$1,031,944.00 in regional jail bills so far this fiscal year. (See copy attached)

CORRESPONDENCE: None

ANNOUNCEMENTS:

Commissioner Scott announced that the next meeting of the Randolph County Commission will be on February 7, 2019 at 1:30 p.m.

ITEMS FOR DISCUSSION/ACTION:

REPORT ON 2017 AUDIT FINDINGS FROM SUTTLE & STALNAKER

Chris Lambert and Ryan Mink appeared before the Commission. They gave the Commissioners copies of their reports. Mr. Mink discussed their findings with the Commission. He said the person that prepared the financial statement is a new person and was unaware of some of the funds. He said there were several assets that got missed. He also recommended additional review of the statements by a third party person. He said maybe just have someone from the accounting department put out last year's statement and review and see if numbers looks similar because you would expect not a lot of fluctuation and that right there will show things that don't look quite right at that time.

He said he would also recommend a 2 year audit process. This would clear discrepancies and problems from reoccurring. They found a weakness in the financial statement preparation and also recommend that whoever prepares the bank reconciliations should sign off that they prepared them and then have a secondary person review their work. He said journal entries also need to be reviewed by a second person. They found that 9 out of 25 slips on the bills were not approved by the department head. He said the overtime pay for the deputies should be paid after 80 hours worked not after 40 hours worked, per the Sheriff. Sheriff Brady said for the 2017 Audit that was just finished the 40 hours for overtime pay is correct but that changed in 2018. Sheriff Brady said he takes it that they are wanting another person to sign off on the reconciliations? Mr. Mink said yes they would like a signature of who did it and then someone else to review it and also sign off. Sheriff Brady said so that would require another employee to be hired to do that? Mr. Mink said not necessarily. He said you can use anyone in another office, it doesn't have to be someone in the Sheriff's Office. Commissioner Scott thanked Suttle and Stalnaker for coming and explaining everything to them and said it was encouraging that the counties books have gotten an unmodified opinion. He said that's what we shoot for. Commissioner Scott said however they will look at the recommendations that were made and will work on getting those things improved. Commissioner See moved to approve the Audit of the Randolph County Commission for the year ending June 30, 2017, as submitted.

All yes – Motion passed unanimously

CONSIDER REQUEST FOR FUNDING FOR MARCH 9TH LEVY ELECTION TO BE REIMBURSED BY BOARD OF EDUCATION (See copy attached)

Randolph County Board of Education Superintendent of Schools, Gabriel Devono appeared before the Commission. He gave a pamphlet to the Commissioners regarding the levy election. He said since September 2017 they have brought in close to 9.6 million dollars to our County. They upgraded the heating and air conditioning units at Coalton Elementary and Harman Elementary and did a lot of upgrading to the electrical systems at those schools. They put five additional classrooms up at George Ward with heating and air conditioning units there. At Beverly Elementary they did a complete makeover and put additional classrooms in and put in brand new lighting in the hallways and classrooms and also put heating and air conditioning units in each classroom and the gym. Mr. Devono said in December they were awarded 2.5 million dollars to work on Elkins High School to replace the roof along with cleaning and sealing the outside of the building and putting air conditioning in the gym. He said they received grant funding from the SBA for these projects. He said when talking to the Board they decided to try a levy in the County. The levy election is going to be held March 9, 2019. He went over the issues that they wanted to put on the levy. The first is to provide school safety and to purchase instructional supplies and text books for the kids. They want to upgrade their technology and keep their band and music departments up and running. He said they are going to give a certain amount of the money to each school and the principal would come up with how they want to spend the money and go to the LSIC and they would approve it and a purchase order would be given to the staff. He said they want the staff to have input on what they need. The next thing is for funds to hire new professional staff to increase the teacher to student ratios in Randolph County. He said they also want to

upgrade the school facilities by turfing fields at Tygarts Valley High School, football and baseball fields, and new turf and new bleachers at Wimer football field and new turf at the Elkins Middle School softball field and new turf at the Elkins High School soccer and baseball fields. The next item is to build a new gym at Tygarts Valley which will be a freestanding gym near the cafeteria. He said then they looked at what they can do for the community and decided to let all Randolph County school students, employees and the senior citizens of Randolph County to attend athletic events at no cost. The next item is to provide funds for transportation for extra-curricular activities. The next item is for funding to supplement the budget of the five public libraries within Randolph County that the students and community use. Also help with funding for West Virginia University Extension Service to provide continuing 4-H programming, Mr. Devono said. He said they will be holding community meetings soon to answer any questions the public may have regarding the levy and the schedule will be posted in the newspaper and on the radio. Commissioner Kesling asked if there would be early voting? Mr. Devono and Deputy County Clerk, Karla Mahanes said yes it will be like a normal election. Commissioner See asked if there was going to be any hardship clauses for someone that is low income? Mr. Devono said he doesn't think they can do that. Mr. Devono said this is a five year levy. He said they have made this as transparent as possible. He said they will show where the money is going from the levy. Randolph County Board of Education member Rachel Anger was present and said they want the public to come out to the meetings and ask questions and get the facts and the right answers from the right people. Mr. Devono said there is a lot of misconception going around and that is why they want to have these meetings. Commissioner Scott said today the vote that we are taking is to be able to allocate funds, it's not necessarily the merits of this but as the governing body we have to be responsible for footing of the bill for the cost of this election and then on the back end after the levy runs the Board of Education will reimburse the County for those funds, so today what we are voting on is being able to fund it, and the statute says the County has to fund it unless they can prove that they have no money to do it, which is not the case. Commissioner Kesling moved to find the funding for the March 9, 2019 Levy Election to be reimbursed by the Board of Education.

All yes – Motion passed unanimously

CONSIDER A DONATION TO HILLBILLY HARDBALL CLASSIC FOR 2019

(See copy attached)

Chris George, President of Hillbilly Hardball Classic, Inc. and also general manager of the Elkins Post 29 American Legion Baseball team, appeared before the Commission. He said coming up this summer will be the 29th annual Hillbilly Hardball Classic, June 13th thru June 16th, and they will be playing on all the fields in Randolph County also on fields in Upshur, Barbour and even into Harrison County. He said they will have around 30-32 teams from Florida, Ohio, Pennsylvania, Maryland, Kentucky and possible a couple more States. The past four years this has filled up all the motels in Randolph County and even into Upshur County. He said they are spreading out because they need more rooms because more teams are coming. Their goal is to try to bring as many teams as possible to this area to fill up Randolph County and into Upshur and Barbour Counties as well. He said last year the team that won the tournament was from Lexington,

Kentucky. They stayed at Canaan Valley and they were able to visit places up there and to visit places around Elkins and they got to go fishing out at Bowden so they got to do other things besides just play baseball, they got to experience other things that they never did before. There is a lot of cost to put this tournament on. The cost of umpires alone last year was over \$8,000.00. He thanked the Commission for all their support for the last six or seven years of donations. He said he would like to request the same amount of funding as last year which was \$6,000.00. Commissioner Scott said of all the events they support each year this is the one he likes the most, first of all he is a baseball fan, but more importantly this is a huge boost to the economy. Commissioner See moved to approve the funding request from Hillbilly Hardball Classic for the year 2019 and the amount of that funding is \$6,000.00 and that is to be taken out of Hotel/Motel Tax. All yes – Motion passed unanimously

CONSIDER APPOINTING REBEKAH SHARP TO THE VALLEY HEAD PUBLIC LIBRARY (See copy attached)

Commissioner See moved to appoint Rebekah Sharp to the Valley Head Public Library Board of Trustees for a five year term beginning July 1, 2018 and ending June 30, 2023. All yes – Motion passed unanimously

CONSIDER APPOINTMENT TO THE SOLID WASTE AUTHORITY BOARD (See copy attached)

Commissioner See moved to approve the reappointment of Clark Martin to the Randolph County Solid Waste Authority Board for a four year term beginning January 17, 2019 and ending December 21, 2022. All yes – Motion passed unanimously

CONSIDER REQUEST FOR AN UNPAID INTERN FOR COMMUNITY CORRECTIONS (See copy attached)

Erin Golden, Director of North Central Community Corrections, appeared before the Commission. She said usually about every semester Lisa Reed contacts her about having an intern. Ms. Golden said she spoke with Chelsea Lambert and she thinks she will do really well. There has been a background check done and everything was clear. Ms. Golden said she would like to request permission to have Chelsea Lambert as an intern for 120 hours this semester. She said this will be about the fourth intern they have had in their office from Davis and Elkins College. She said they go to court with her, board meetings and work with the clients in the office. Commissioner Kesling moved to approve Chelsea Lambert as an unpaid intern in the Community Corrections Office, effective today.

All yes – Motion passed unanimously

APPROVE POLL WORKERS FOR THE MARCH 9, 2019 RANDOLPH COUNTY BOARD OF EDUCATION SCHOOL LEVY ELECTION

Randolph County Deputy Clerk, Karla Mahanes, presented the Commission with the list of poll workers from the Democrat Executive Committee and the Republican Executive Committee. Democrat Executive Committee Chair, Julia Stevenson was present and Commissioner Scott thanked her for all the hard work she puts in getting the poll

workers. The Commissioners reviewed the lists as presented. Commissioner See moved to approve the poll workers for the March 9, 2019 Special Levy Election, as submitted.
All yes – Motion passed unanimously

FINAL SETTLEMENTS:

Commissioner Kesling moved to approve the two final settlements/annual accountings as submitted on the following estates:

Linda Louise Channels

Gerald Eugene Galiyano

All yes – Motion passed unanimously

BUDGET REVISIONS:

(See attached copies)

Commissioner See moved to approve one in house budget revision, as submitted.

All yes – Motion passed unanimously

Commissioner Kesling moved to approve one State budget revision, as submitted.

Commissioner Kesling voted yes

Commissioner See voted yes

Commissioner Scott voted yes

Motion passed unanimously

DIVISION OF PROPERTY /ERRONEOUS ASSESSMENTS:

Commissioner Kesling moved to approve the Division of Property/ Erroneous Assessments, as submitted.

All yes - Motion passed unanimously

FIRE FEE ADJUSTMENTS:

Commissioner See moved to approve 75 fire fee adjustments, as submitted.

All yes – Motion passed unanimously

PAYMENT OF BILLS:

Commissioner See moved to pay the bills, as submitted.

All yes - Motion passed unanimously

ADJOURN THE MEETING:

Commissioner See moved to adjourn the meeting.

All yes - Motion passed unanimously

ATTEST: _____