

STATE OF WEST VIRGINIA

RANDOLPH COUNTY COMMISSION SS:

At a regular session of the County Commission in and for the aforesaid County and State, at the James F. Cain Court House Annex, on the 3rd day of August, 2023 at 1:30 p.m.

Present: Randolph County Commission President David Kesling and Commissioners Chris See and Chris Siler

Meeting called to order by Commissioner Kesling

PUBLIC COMMENT: None

MINUTES:

Commissioner Siler moved to approve the minutes from the regular meeting that was held on July 20, 2023, as submitted. All yes – Motion passed unanimously

REPORTS:

Sheriff Elbon reported that he was working on applying for a security grant because he wants a secure place to hold prisoners waiting for court hearings. He said another County had a holding cell that they were giving away and they brought it to him today. He said it is in pieces and will have to be put together. He said they can put it up over at the Magistrate Court building.

Michelle Depp with Tygart Valley Homestead Association appeared before the Commission. She said they are a 501C3 organization and their main goal is the preservation of the historic homestead school. She said the main roof suffered severe breaches during the last recent storms. She said they were ankle deep in water on the first floor. She said it is heartbreaking after they have put so much work into fixing it up. She said they have been using the building for community events, sports practices, training etc. She said they have a lot of things planned and scheduled in the building. She said without replacing the roof they will have to shut down. She said this is the original roof and they were told it is about 80 years old. She said the repairs and patches are no longer holding. She said they need to raise nearly \$100,000.00 and they are in a critical state. They desperately need help now. She said the estimate they received was \$75,000.00 to \$100,000.00 to replace the roof. Commissioner Kesling said the Homestead Community and Event Center does matter to them and the people up the valley. He said they can't take action today because it was not an Agenda item. He told Ms. Depp to get estimates for the roof and get on the Agenda and come back to the next meeting and they will see what they can do to help.

CORRESPONDENCE:

Commissioner Kesling said the Commission received a letter from Tygart Valley Transfer, Inc. that they have filed an application to increase their rates.

ANNOUNCEMENTS:

Commissioner Kesling announced that the next regular meeting will be August 17, 2023 at 1:30 p.m.

Commissioner Kesling also announced that the County Commissioners Association meeting will be held beginning on August 13, 2023 and he will be bringing up the TIFF. He wants the association to agree to lobby the State Legislatures to change the legislation regarding TIFF. He said it is not fair to counties the way it is done now.

ITEMS FOR DISCUSSION/ACTION:

UPDATE FROM HUTTONSVILLE PSD REGARDING ARPA PROJECTS AND EXPENDITURES

Alex Hinzman from Huttonsville PSD appeared before the Commission. He was there to give an update on how the ARPA funds were spent that the County Commission gave to them. He said they received \$226,500.00 in funding and have \$2,058.00 of it left. He said they used it for pipes, meters, cuplers and an aerator pump for the sewer plant. He provided Brooke Hinzman with all the information.

Commissioner Kesling thanked him for coming and said this is the first organization to come give a report but more will be coming in as this is something that is required for our Auditors.

INFORMATIONAL PRESENTATION AND FUNDING REQUEST FROM THE YMCA REGARDING OUTDOOR CONCERT (See copy attached)

Commissioner Kesling said Sid Gillispie, Executive Director of the YMCA , approached the Commission about this. He said they want to have an outdoor concert at the new D&E Amphitheater on August 25, 2023 with Shane Meade and the Sound and the Davisson Brothers. He said this will coincide with D & E's back to school weekend activities. He said they would like this to be a free concert and that is why they are asking for funding from the Commission. Commissioner Siler moved to approve the funding request from the Elkins-Randolph County YMCA in the amount of \$5,000.00 and that is to be taken out of Hotel/Motel tax funds. All yes – Motion passed unanimously

INFORMATIONAL PRESENTATION AND FUNDING REQUEST FOR ROSIE THE RIVETER EVENT

Linda Shomo and Debbie Shahan from the Emma Scott Garden Club appeared before the Commission. Ms. Shomo said they want to have a Rosie the Riveter statue placed at the veteran's field. Ms. Shahan said most families had a Rosie and during the war they were the great ones but now they are forgotten. She said a company called Big Statue Company will make the bronze statue and it will be the first in the State. Ms. Shomo said this will bring tourists to our County. She said they will have the girl scouts and boy scouts to polish it to keep it nice. The cost is \$70,000.00. She said they are a 501c3 non profit organization. Commissioner Kesling asked if anyone else had donated anything? Ms. Shomo said they have been collecting donations from businesses and are having a bike a thon to raise money. Commissioner Kesling asked if the City of Elkins had donated? Ms. Shomo said not yet. Commissioner

Kesling said they will discuss it and he thinks it is a great cause. Ms. Shahan said if anyone knows of a Rosie the Riveter please let them know because the names will be put at the bottom of the statue.

CONSIDER APPROVAL OF NEW HIRE FOR ASSESSOR'S OFFICE (See copy attached)

Anita Barrick from the Randolph County Assessor's Office appeared before the Commission. She said she was there on behalf of Assessor Phyllis Yokum who is on a much needed vacation. She read the letter from Assessor Yokum out loud. She would like to hire Cora Wagler as a full time benefited Clerk in her office. Ms. Wagler's starting date would be August 7, 2023 and her starting salary would be \$25,000.00 which she already has in her budget. Commissioner Siler moved to approve the hiring of Cora Wagler, as presented. All yes – Motion passed unanimously

CONSIDER APPROVAL OF NEW HIRES FOR 911 CENTER (See copies attached)

Robert Phillips from the OEM/911 Center appeared before the Commission. He said they would like to hire Nicholas Harris as a full time benefited telecommunicator with a starting pay of \$13.25 per hour. He would begin working on August 7, 2023 and will be placed on a 6 month training period. Commissioner Siler moved to approve the hiring of Nicholas Harris, as presented. All yes – Motion passed unanimously

Mr. Phillips said they would also like to hire Andrew Coffman as a full time benefited telecommunicator with a starting pay of \$12.86 per hour. He would begin working on August 7, 2023 and will be placed on a 6 month training period. Commissioner Siler moved to approve the hiring of Andrew Coffman, as presented. All yes – Motion passed unanimously

Mr. Phillips reported that the bad storms last Thursday and Friday caused quite a bit of damage to the Rich Mountain Tower. He said the generator was burnt up and they are running on a temporary generator right now. He said they have to have a 22-24 watt generator to run it. Commissioner See asked if that is covered under the Insurance policy that the County has? Mr. Phillips said he would check with the 911 Director about that. He said they also have possession now of the snow cat and they will be sending it to the vo-tech for them to work on it.

CONSIDER APPROVAL OF REMOVAL OF PERSONAL REPRESENTATIVE ON THE ESTATE OF JOSEPHINE WINGFIELD

Lisa Evix, personal representative of the estate of Josephine Wingfield appeared before the Commission. She said since she was here the last time she has been to the hospital and talked to them but they are not willing to let her make payments herself on her Mother's bill. She said her and her husband have decided to put the house up for sale and would like to have 6-8 months to sell it. She said they feel if they sell it themselves they could get more out of it than if the Sheriff takes it over and auctions it off. Fiduciary Commissioner John Wallace IV said that makes sense to him because if the Sheriff was appointed he would have to go through all the paperwork to sell it which would take quite a while. Commissioner Siler said they need to put it on the market immediately. Commissioner Kesling said this was supposed to be the final day to discuss this issue, if the house is not listed by the August 17, 2023

Commission meeting the Sheriff will be appointed. Commissioner Siler moved to table this item until August 17, 2023. All yes – Motion passed unanimously

CONSIDER APPROVAL OF RESOLUTION FOR CED GRANT (See copy attached)

Commissioner Siler moved to approve the Resolution for the covered electronic devices recycling grant, as submitted. All yes – Motion passed unanimously

CONSIDER APPROVAL OF RESOLUTION FOR CFIA GRANT (See copy attached)

Commissioner See moved to approve the Resolution for the WV Courthouse Facilities Improvement Authority 21st Cycle Grant, as submitted. All yes – Motion passed unanimously

CONSIDER APPROVAL OF PLAN 1 SCHEDULED MAINTENANCE AGREEMENT FOR PROSECUTOR'S ANNEX

Commissioner Kesling said the heating and HVAC system in the new building they purchased to house the Prosecutor's Office has some issues. The County Commission uses Casto Technical Services for all their HVAC maintenance. This is a service agreement with Casto Technical to do maintenance on the system at the Prosecutor's Annex. This is a one year agreement. Commissioner Siler moved to approve the plan 1 scheduled maintenance agreement with Casto Technical Services, as submitted. All yes – Motion passed unanimously

Commissioner Kesling said since they purchased the Jory & Smith building they have cleaned the floors, washed the walls, replaced lighting and are working on the security system. He said they also want to get it pressure washed and repaint the window seals. He said they are going to do ADA bathroom upgrades and hopefully the Prosecuting Attorney's Offices can move over there around Forest Festival time.

CONSIDER APPROVAL OF CHANGE ORDER FOR POOL/SPLASH PAD PROJECT

Commissioner Kesling said this is Change Order #16. He said it is regarding the little kids slide. He said there was a design issue and now they can't get it this season. He said they looked at some other slides and decided on a bear slide where they slide out of a log into the pool. The amount of this change order is \$15,074.22 and that includes the slide and labor to install it. Commissioner See moved to approve change order #16 in the amount of \$15,074.22 and that is to be paid out of coal severance funds. All yes – Motion passed unanimously

CONSIDER APPOINTMENTS TO FY 23 AUDIT COMMITTEE

Commissioner Kesling said this is an audit committee that does a yearly audit of budgets. He said this audit committee will consist of David Kesling, Chris See, Chris Siler, Brooke Hinzman and Kathy Weese. Commissioner Siler moved to approve the FY 23 Audit Committee, as presented. All yes – Motion passed unanimously

CONSIDER APPROVAL OF APPOINTMENT TO RANDOLPH COUNTY FIRE BOARD

Commissioner See moved to approve the appointment of Kristie Vandevander, from the Tygart District, to the Randolph County Fire Board with a term beginning immediately and ending on June 30, 2026. All yes – Motion passed unanimously

FINAL SETTLEMENTS/ANNUAL ACCOUNTINGS:

Commissioner Siler moved to approve the (11) Final Settlements, as submitted.

Elmer Raymond Booth

David Lee Hevener

Arden Gale Huffman

Donald Paul Martin

Floyd Fay Riley

Mary Louise See

Joan R. Smith

Richard I. Stevenson

Robert L. Timmons

Charles L. Wilmoth

Humboldt Baker Yokum, Jr.

All yes – Motion passed unanimously

BUDGET REVISIONS: (See copy attached)

Commissioner Kesling moved to approve a State Budget Revision in the amount of \$16,225.00 for the DUI Grant. Commissioner Kesling voted yes, Commissioner See voted yes, Commissioner Siler voted yes. Motion passed

DIVISION OF PROPERTY/ERRONEOUS ASSESSMENTS:

Commissioner Siler moved to approve the divisions of property and erroneous assessments, as submitted. All yes – Motion passed unanimously

DISTRESSED PROPERTIES: None

FIRE FEE ADJUSTMENTS:

Commissioner See moved to approve the (9) fire fee adjustments, as submitted. All yes – Motion passed unanimously

PAYMENT OF BILLS:

Commissioner Siler moved to pay the bills, as submitted. All yes – Motion passed unanimously

ADJOURN THE MEETING:

Commissioner Siler moved to adjourn the meeting. All yes – Motion passed unanimously

Attest: _____



\$5,000
H/m Tax

FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Sid Gillispie
Elkins-Randolph County YMCA
400 Davis Avenue
Elkins, WV 26241

July 27, 2023


Mr. D. Kesling
Randolph County Commission
4 Randolph Avenue, Ste 102
Elkins, WV 26241

Dear David:

As you know, the YMCA has scheduled a fundraising concert on Friday, August 25th at the new D&E College amphitheater from 6 to 9 pm. Shane Meade and the Sound will open for the Davidson Brothers. This event coincides with D&E's back to school weekend activities.

We are hoping the county commission would be willing to sponsor the event in the amount of five thousand dollars to allow us to offer the event free to the public. Please let me know if I can provide any additional information.

Thank you for your generosity to the YMCA and the community.


Sid Gillispie
Executive Director

ELKINS/RANDOLPH COUNTY YMCA
400 Davis Avenue, Elkins, WV 26241
Ph. (304) 636-4515
www.elkinsymca.com



Office of
Randolph County Assessor
Phyllis K. Yokum

.....
4 Randolph Ave. Room 101
Elkins, WV 26241-4098

Phone: 304.636.2114
Fax: 304.636.9474

August 3, 2023

To: Randolph County Commission

RE: Full time clerk

I am asking for approval to hire Cora Wagler to fill a full-time benefited clerk position in my office. Ms. Wagler will start in my office on Monday, August 7, 2023, so that her training can start right away. Her annual salary will be \$25,000. She will be paid from my regular county budget. I already have the money in my budget for Ms. Wagler's salary because she will be taking Sherri Lewis' full time position. Sherri has retired from my office.

Thank you,

Phyllis K. Yokum
Phyllis K. Yokum
Assessor



Randolph County Office of Emergency Management/911
194 Airport Road
Elkins, WV 26241
OEM: (304) 636-0483
Dispatch: (304) 636-2000
Fax: (304) 636-3298


August 3, 2023

Commissioners:

I am requesting the approval to hire Nicholas Harris as a full-time telecommunicator. This will be a benefited position with starting pay of \$13.25, with a start date of August 7th. He will be under a 6 month training period before being released as an independent telecommunicator. His wages are covered under the current budget.

Thank you,

Shonna Fox

 for Shonna Fox, Director



Randolph County Office of Emergency Management/911
194 Airport Road
Elkins, WV 26241
OEM: (304) 636-0483
Dispatch: (304) 636-2000
Fax: (304) 636-3298

August 3, 2023

Commissioners:

I am requesting the approval to hire Andrew Coffman as a full-time telecommunicator. This will be a benefited position with starting pay of \$12.86, with a start date of August 7th. He will be under a 6 month training period before being released as an independent telecommunicator. His wages are covered under the current budget.

Thank you,

Shonna Fox

Shonna Fox for Shonna Fox, Director

Randolph County Commission



Commissioners

David L. Kesling

Chris See

Christopher Siler

RESOLUTION

The **Randolph County Commission** (WV), met on 8-3-2023 with a quorum present and passed the following resolution:

Be it resolved that the **Randolph County Commission** hereby certifies that it has legal authority to apply for and administer funds through the **WV Department of Environmental Protection Covered Electronic Devices Recycling Grant Program for FY2024**; that a resolution has been duly passed as an official act of the applicant's governing body, authorizing the filing and signing of the application including all understandings and assurances contained therein, and directly authorizing the **President of the Randolph County Commission**, the official county representative of the applicant to plan, budget, apply, receive and administer funds, and to provide such additional information as may be required.

Randolph County Clerk

Randolph County Commission



Commissioners

David L. Kesling

Chris See

Christopher Siler

RESOLUTION

The **Randolph County Commission** (WV) met on 8-3-2023 with a quorum present and passed the following resolution:

Be it resolved that the **Randolph County Commission** hereby certifies that it has legal authority to apply for and administer funds through the **WV Courthouse Facilities Improvement Authority 21st Cycle Grant**; that a resolution has been duly passed as an official act of the applicant's governing body, authorizing the filing and signing of the application including all understandings and assurances contained therein, and directly authorizing the **President of the Randolph County Commission**, the official county representative of the applicant to enter into a contractual agreement with the **WV Courthouse Facilities Improvement Authority** to receive and administer funds pursuant to the provision of the **WV Courthouse Facilities Improvement Fund Program**.

Brenda Wiseman

Randolph County Clerk

07/20/2023

REVENUES:

		PREVIOUSLY APPROVED		REVISED	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT	INCREASE	DECREASE	AMOUNT
001-323-980	GHSP Grant		\$16,225.00		

TOTAL INCREASE / (DECREASE) REVENUES:

\$16,225.00

0

\$0.00

EXPENDITURES:

PREVIOUSLY APPROVED			REVISED		
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT	INCREASE	DECREASE	AMOUNT
001-443-103-60	DUI Wages	\$1,500.00	\$13,931.00		\$15,431.00
001-443-104-60	Dui Fica	\$93.00	\$863.00		\$956.00
001-443-104-61	DUI Med	\$22.00	\$221.00		\$243.00
001-443-106-60	DUI Retr	\$180.00	\$1,210.00		\$1,390.00
TOTAL INCREASE / (DECREASE) EXPENDITURES:			\$16,225.00	\$0.00	

TOTAL INCREASE / (DECREASE) EXPENDITURES:

\$16,225.00

\$0.00

Reason for Revision:

To increase for DUI grant

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DK moved

CS225

PK 55

Esiler yet