

STATE OF WEST VIRGINIA  
RANDOLPH COUNTY COMMISSION SS:

At a regular session of the County Commission in and for the aforesaid County and State, at the James F. Cain Court House Annex, on the 21st day of June, 2019 at 1:30 p.m.

Present: Mark Scott, President of the Randolph County Commission and Chris See and David Kesling, Commissioners thereof.

Meeting called to order by Commissioner Scott

PUBLIC COMMENT: None

MINUTES:

Commissioner See moved to approve the minutes of the regular meeting held on June 6, 2019, as submitted.

All yes – Motion passed unanimously

REPORTS:

Chief Deputy, Bradley Sharp reported that the Sheriff's Office is currently accepting applications for Deputy. The deadline to apply is July 16<sup>th</sup> and applications can be picked up at the County Clerk's Office.

CORRESPONDENCE: None

ANNOUNCEMENTS:

Commissioner Scott announced that the next County Commission meeting will be held on Wednesday July 3, 2019 at 1:30 pm. He said Thursday July 4, 2019 is a holiday.

ITEMS FOR DISCUSSION/ACTION:

(See copy attached)

CONSIDER FUNDING REQUEST FROM HARMAN VFD FOR FIREWORKS  
DISPLAY

Patty Teter representing Harman Volunteer Fire Department, appeared before the Commission. She said for several years now the fire department has sponsored a fireworks event in Harman. This usually costs around \$5,000.00. They also allow others to come set up and have fundraisers at their facility. They also have a chicken BBQ, bouncy house for the kids, face painting and other vendors. They also serve refreshments after the parade. Commissioner See moved to approve the funding request in the amount of \$2,500.00 for the Harman VFD and that is to be taken out of Hotel/Motel Tax funds.

All yes – Motion passed unanimously

CONSIDER APPROVAL OF ENTERPRISE FLEET MANAGEMENT CONTRACT  
FOR COUNTY FLEET LEASING PLAN

Allan Brown from Enterprise Fleet Management appeared before the Commission. Commissioner Scott said the Commission has had several meetings regarding this and wanted Mr. Brown to come today to answer some questions they had. Mr. Brown said they are the largest renting and selling of vehicles company in North America and they have started a partnership with governmental agencies in West Virginia. He said this is a sustainable plan to have a fresher newer reliable fleet. He said this plan is poised to save the County \$150,000.00 over the next 10 years. This is open ended leasing and is not like a personal lease. Commissioner Scott said the County will have a dedicated account manager to work with them to keep up with the vehicles and make sure the fleet is kept the way it should be. They will advise them when it is time to sell a vehicle. Mr. Brown said the Sheriff's vehicles will arrive turn key with the letters, logos and equipment already on them. He said they have been doing police vehicles for other places. Commissioner Scott said they had Lisa Daniels-Smith check this out for the Commission and talked to Enterprise and also the City of Buckhannon who uses this system and she thinks it is a good idea. Commissioner See noted that the County Commission can only enter into a contract for one year at a time. Mr. Brown said this can be dropped if the Commission is not happy. He said nothing will have to be paid until a month after delivery. He said they will sell all of the unused vehicles. Chief Deputy Bradley Sharp asked if the Sheriff's Office could give Enterprise an equipment list? Mr. Brown said yes. Commissioner Kesling moved to approve the contract with Enterprise Fleet Management, as submitted.

All yes – Motion passed unanimously

CONSIDER FUNDING REQUEST FROM OLD BRICK PLAYHOUSE

Missy McCollam and several others appeared before the Commission. Mrs. McCollam said this is the 29<sup>th</sup> season for Old Brick Playhouse. She said they are currently holding summer camps for children. They have three camps divided up by age groups. She said they also do therapy sessions at ERCC. She said they have already sold 7,000 tickets for the Polar Express train rides in November and December. She said they also do a magic train show and murder mystery train rides. Commissioner See moved to approve the funding request in the amount of \$5,000.00 for the Old Brick Playhouse and that is to be taken out of Hotel/Motel Tax funds.

All yes – Motion passed unanimously

CONSIDER APPOINTING DONNA KNOTTS TO HELVETIA PUBLIC LIBRARY  
BOARD OF TRUSTEES

(See copy attached)

Commissioner See moved to appoint Donna Knotts to the Helvetia Public Library Board of Trustees for a term beginning July 1, 2019 and ending June 30, 2023.

All yes – Motion passed unanimously

CONSIDER RE-APPOINTING NICK CHANNELL TO THE LEADSVILLE PSD  
BOARD OF TRUSTEES



(See copy attached)

Commissioner See moved to re-appoint Nick Channell to the Leadsville Public Service District Board of Trustees for a term beginning on July 1, 2019 and ending on June 30, 2025.

All yes – Motion passed unanimously

#### CONSIDER APPOINTING GREG MORGAN TO THE LEADSVILLE PSD BOARD OF TRUSTEES

(See copy attached)

Commissioner See moved to appoint Greg Morgan to the Leadsville Public Service District Board of Trustees to replace William Kelley who has resigned. Mr. Morgan's term will expire on June 30, 2022.

All yes – Motion passed unanimously

#### CONSIDER RENEWING CONTRACT WITH GLOBAL SCIENCE AND TECHNOLOGY

Commissioner Scott said the County has had a contract with Global Science and Technology for quite some time for the IT work in the county offices. He said everyone seems pleased with them. Commissioner Kesling moved to renew the contract with Global Science and Technology at the cost of \$1,920.00 per month, as submitted.

All yes – Motion passed unanimously

#### CONSIDER CLOSING TEEN COURT ACCOUNT

Commissioner Scott said this account was established by the previous Circuit Court Judge, Jaymie Wilfong. He said it was spear headed by Supreme Court Justice Brent Benjamin to get all the Counties to do this. Commissioner Scott said they are not using the account anymore and it still has money in it. He said they could use that money elsewhere, such as to help with the remodeling in the probation office. Commissioner Kesling moved to close the Teen Court account and to move the money from it into the General County account.

All yes – Motion passed unanimously

#### CONSIDER RE-APPOINTING THOMAS PRITT, DR. ERNEST FLORES, JAMES DAVIS AND JAMES SAYRES, JR. TO RANDOLPH COUNTY AMBULANCE AUTHORITY BOARD OF TRUSTEES

(See copy attached)

Commissioner See moved to re-appoint James Davis, Dr. Ernest Flores, Thomas Pritt and James Sayres, Jr. to the Randolph County Ambulance Authority Board of Trustees for terms beginning on July 1, 2019 and ending on June 30, 2022.

All yes – Motion passed unanimously

CONSIDER PASSING A RESOLUTION FOR INDUSTRIAL ACCESS ROAD  
GRANT PROGRAM

(See copy attached)

Commissioner Scott said this request is from the Randolph County Development Authority. They are applying to the Industrial Access Road Fund for a traffic light at the intersection of Scott's Lake Road and the AHF Products Plant entrance along US Route 219-250 South in Beverly. Commissioner Scott said the amount of the funding requested is \$300,000.00.

Commissioner Kesling moved to approve Resolution 06-19 for the Randolph County Development Authority.

All yes – Motion passed unanimously

CONSIDER QUOTE FROM DIGITAL SOUP TO PURCHASE CAMERAS FOR  
PROBATION OFFICE

Commissioner Scott said the cameras have quit working in the probation office and they have approached Digital Soup about replacing them. He said Digital Soup can replace them with high quality cameras and recording system for \$2,775.00.

Commissioner See moved to approve the quote from Digital Soup in the amount of \$2,775.00 for cameras in the Probation Office.

All yes – Motion passed unanimously

CONSIDER SIGNING SUPPORT LETTER FOR LEADING CREEK VFD TO  
OBTAIN A NON-INTOXICATING BEER LICENSE FOR GUN BASH

(See copy attached)

Commissioner Kesling moved to approve the signing of a letter of support for the Leading Creek VFD to obtain a non-intoxicating beer license for their gun bash to be held on July 13, 2019.

All yes – Motion passed unanimously

CONSIDER INTEREST RATE PROPOSALS FROM LOCAL BANKS REGARDING  
COUNTY DEPOSITORY ACCOUNTS

Commissioner Scott said this is something the Commission does every year. The local banks are contacted to put in interest rate proposals. He said the winning bid is from Citizens Bank of West Virginia, which is where the County accounts are currently at.

Commissioner Kesling moved to accept the interest rate proposal from Citizens Bank of West Virginia and to keep the accounts there.

All yes – Motion passed unanimously

CONSIDER FUNDING REQUEST FOR RANDOLPH COUNTY SPECIAL  
OLYMPICS

(See copy attached)

Commissioner Kesling excused himself from this vote because he is related to Ms. Wymer.

Commissioner Scott said the Commission received a letter from Elizabeth Wymer, County Director of the Randolph County Special Olympics asking for funding.

Commissioner Scott said this is something the Commission has done in the past. He said



this helps them to be able to go compete in events in Morgantown, Charleston and Canaan Valley. Commissioner See moved to approve the funding request in the amount of \$2,500.00 for the Randolph County Special Olympics and that is to be taken out of Courthouse Contractual funds.  
Commissioner See voted yes  
Commissioner Scott voted yes  
Motion passed

#### APPOINT AUDIT COMMITTEE

Commissioner Scott said the County is behind on our Audits and as a result last year they formed an Audit Committee and then had the Audit done. He said the Audit Committee last year consisted of the three Commissioners and Lisa Daniels-Smith and he thinks that worked out well. Commissioner See moved to appoint all three County Commissioners and Lisa Daniels-Smith to the Audit Committee effective July 1, 2019.  
All yes – Motion passed unanimously

#### FINAL SETTLEMENTS:

Commissioner Kesling moved to approve the nine final settlements/annual accountings as submitted on the following estates:

Constance M. Brown

Patricia Ann Burns

Velma Elizabeth Cooper

Ilee Norris Kalar

Augustine Manolidis

Marilyn Virginia Meadows

Mildred Pauline Pingley

Robert Dale Watson

Carolyn Sue Workman

All yes - Motion passed unanimously

#### BUDGET REVISIONS:

(See attached copy)

Commissioner See moved to approve an in house budget revision in the amount of \$3,200.00 for maintenance wages.

All yes – Motion passed unanimously

Commissioner Scott said there is another budget revision here from the Sheriff of Randolph County. He said they have had several conversations with the Sheriff about this and have received legal advice from legal counsel. He said it is regarding longevity pay for the deputies. He said back in 2017 the Sheriff budgeted for an extra \$100.00 per year for his deputies for longevity pay which was approved by the Commission when they approved his budget. The Sheriff sent a request over to the payroll department asking for the \$100.00 a year to be paid all the way back to when each deputy started. Commissioner Scott said that is not what happened. The deputies received \$60.00 per year until 2017 and then from 2017 forward \$100.00 per year. Commissioner Scott said they had discussions with the Sheriff, he sought legal counsel and they sought legal

counsel and as a result of the Commission's legal counsels opinion he believes it should be continued as it has in the past. Commissioner Kesling said it needs to be put in the policy so this doesn't happen again. Commissioner See moved to deny the budget revision from the Sheriff's Office in the amount of \$3,000.00, that we spoke to him before about, and from the advice of legal counsel.

All yes – Motion passed unanimously

#### DIVISION OF PROPERTY /ERRONEOUS ASSESSMENTS:

Commissioner Kesling moved to approve the Division of Property/ Erroneous Assessments, as submitted.

All yes - Motion passed unanimously

#### FIRE FEE ADJUSTMENTS:

Commissioner See moved to approve 5 fire fee adjustments, as submitted.

All yes – Motion passed unanimously

#### PAYMENT OF BILLS:

Commissioner See moved to pay the bills, as submitted.

All yes - Motion passed unanimously

#### ADJOURN THE MEETING:

Commissioner Kesling moved to adjourn the meeting.

All yes – Motion passed unanimously

ATTEST: \_\_\_\_\_