

STATE OF WEST VIRGINIA

RANDOLPH COUNTY COMMISSION SS:

At a regular session of the County Commission in and for the aforesaid County and State, at the James F. Cain Court House Annex, on the 1st day of June, 2023 at 1:30 p.m.

Present: Randolph County Commission President David Kesling and Commissioner Chris Siler.
Commissioner Chris See was absent.

Meeting called to order by Commissioner Kesling

PUBLIC COMMENT: None

MINUTES:

Commissioner Siler moved to approve the minutes from the regular meeting that was held on May 18, 2023, as submitted. All yes – Motion passed unanimously

REPORTS:

Sheriff Elbon reported that they just brought their new truck back yesterday and Chief Deputy Brad Sharp will be driving it. He said they are still doing back ground checks for a new Deputy position.

Rhett Dusenberry with Congressman Alex Mooney's Office said the Congressman sends his best and if the Commission needs anything to let him know.

Commissioner Kesling said the Pool ribbon cutting was last Friday and the pool opened on Saturday and they had 216 people come to the pool that day. He said there were people there from Fayetteville, Morgantown, Parsons and other places. He said they closed on Monday because of rain and then Tuesday and Wednesday they had to close because of an issue from an old waterline that warped, but they have it fixed and opened the pool back up today. He said they are anticipating a very strong weekend because we are supposed to have good weather. He said the Elks have been great throughout this whole process. He said Jeff Pritt was very good to work with.

CORRESPONDENCE: None

ANNOUNCEMENTS:

Commissioner Kesling announced that the next regular meeting will be June 15, 2023 at 1:30 p.m.

ITEMS FOR DISCUSSION/ACTION:

INFORMATIONAL PRESENTATION AND FUNDING REQUEST FOR BACK TO SCHOOL BASH

Karrah Washington and Nikki Rogers appeared before the Commission. Karrah said Nikki Rogers who has the State Farm Insurance Company gave out back packs for school for the last 2 years. She said the back packs are full of items for school. She said the bash is held in the Tygart Valley Mall and they will

have bounce houses, face painting, free haircuts for the kids, free photos with the Paw Patrol and several vendors. She said this will be the third year. She said Mega Corp Logistics is helping out with the cost and they wanted to come to see if the County Commission wanted to help out also. Nikki Rogers said the first year they gave out 300 back packs and the second year around 300 again. She said she grew up in Calhoun County and she didn't have much growing up and now she wants to help out people that don't have much. She said last year they had 500-600 people come to the bash. She said it costs about \$5,000.00 to do this. She said they would be grateful for anything the Commission could give. She said the Youth Health Service is also involved in this project. Commissioner Kesling said they would like to help but they can't give money out to a for profit agency. He said they might be able to work with Youth Health and give the money to them since they are non-profit. He said they will check with the WV State Auditor's Office to be sure.

CONSIDER APPROVAL OF PARTNERSHIP FOR UNITED FOR KIDS

Angie Daniels with United for Kids was present. She said they send hygiene products to 50 schools in our area. She said they would like to put out a bin here at the courthouse annex for people to donate hygiene products. She said the teachers are asking them for hygiene products because they are buying them themselves for their students. Commissioner Siler moved to approve the placement of a bin at the James F. Cain Court House Annex for donations of hygiene products for United for Kids. All yes – Motion passed unanimously

CONSIDER APPROVAL OF FUNDING REQUEST FROM RANDOLPH COUNTY SENIOR CENTER (See copy attached)

Laura Ward, Executive Director of the Randolph County Senior Center, spoke by phone to the Commission. She said the roof on the Elkins Senior Center building needs replaced. She said they have accepted the lowest bid which was \$197,477.00. She said they have \$80,000.00 they can use from their own funds and have secured \$87,000.00 from the legislatures which leaves a balance of \$30,477.00. She said the roof was replaced in 2001 with a 15 year warranty and has lasted over the expected time. Commissioner Siler moved to approve the funding request from the Randolph County Senior Center in the amount of \$30,477.00 to replace the roof on the Elkins Senior Center, and that is to be taken out of Courthouse Contractual Funds. All yes – Motion passed unanimously

CONSIDER APPROVAL OF 2024 VOCA GRANT AND SUPPLEMENTAL ACTIONS

Commissioner Siler moved to table this item. All yes – Motion passed unanimously

CONSIDER APPROVAL OF PAYMENT FOR POOL CHEMICALS

Commissioner Kesling said the pool and splash pad are doing well. He said the first day a private donor paid for everyone to get in free and other businesses in the area have offered to do that also. He said this payment is for the pool chemicals in the amount of \$523.00. Commissioner Siler moved to approve the payment to Citco Water in the amount of \$523.00 for pool chemicals, as presented. All yes – Motion passed unanimously

CONSIDER APPROVAL OF QUOTE FROM CASTO TECHNICAL SERVICES

Commissioner Kesling said the IT room on the second floor of the Wees Annex has been getting overheated. He said they need to get an air conditioning system in place to keep the equipment from getting too hot and malfunctioning. He said they have a quote from Casto Technical Services in the amount of \$11,720.00. Commissioner Siler moved to approve the quote from Casto Technical Services in the amount of \$11,720.00 for the air conditioning system and that is to be taken out of other buildings and improvements line. All yes – Motion passed unanimously

CONSIDER APPROVAL OF ACBA LICENSE FOR VIXEN VENTURES, INC./FOX HOPS BREWERY

Commissioner Kesling said this is going to be a new brewery located on the Beverly 4-Lane across from America's Mattress. Commissioner Siler moved to approve the ACBA License for Fox Hops Brewery. All yes – Motion passed unanimously

CONSIDER APPROVAL OF PAYMENT OF VETERINARY BILL

Commissioner Kesling said this is a vet bill from an animal they were called about last week. He said the Humane Officer called the Commission and said there was a dog covered in flies and was skin and bones. The Commission told him to take it to the vet to try to save it. This dog was only 2 years old. The vet said it had Lyme's Disease and needed a blood transfusion. They did that and tried everything possible but the dog passed away. The total vet bill is \$1,963.37. He said they will try to get restitution from the owner of the dog, but the bill needs paid now. Commissioner Siler moved to approve the payment of \$1,963.37 to Allegheny Veterinary Services and that is to be taken out of Courthouse Contractual Funds. All yes – Motion passed unanimously

CONSIDER APPROVAL OF INSURANCE RENEWAL FOR FY 2024

Commissioner Siler moved to approve the Insurance renewal for FY 2024, as submitted. All yes – Motion passed unanimously

FINAL SETTLEMENTS/ANNUAL ACCOUNTINGS:

Commissioner Siler moved to approve the (8) Final Settlements, as submitted.

Robert Arthur Cain, Sr.

Deborah Lynn Channell

Betty E. Cutright

Rose Mary Dressler

Paula Kaye King

Sandra Poling

Beverly Anne Price

Lowell Thomas Williams

All yes – Motion passed unanimously

BUDGET REVISIONS: (See copies attached)

Commissioner Siler moved to approve an In House budget revision for the Sheriff's Office in the amount of \$372.00 to increase LE Auto Maintenance. All yes – Motion passed unanimously

Commissioner Siler moved to approve an In House budget revision for the Sheriff's Office in the amount of \$1,495.00 to increase TF Contract Services and Training. All yes – Motion passed unanimously

Commissioner Siler moved to approve a State budget revision for the County Commission in the amount of \$18,000.00 to correct an error where funds were taken from incorrect account. These funds were placed back into the health department contribution line. Commissioner Siler voted yes, Commissioner Kesling voted yes, Commissioner See was absent. Motion passed

DIVISION OF PROPERTY/ERRONEOUS ASSESSMENTS:

Commissioner Siler moved to approve the divisions of property and erroneous assessments, as submitted. All yes – Motion passed unanimously

DISTRESSED PROPERTIES: None

FIRE FEE ADJUSTMENTS: None

PAYMENT OF BILLS:

Commissioner Siler moved to pay the bills, as submitted. All yes – Motion passed unanimously

ADJOURN THE MEETING:

Commissioner Siler moved to adjourn the meeting. All yes – Motion passed unanimously

Attest: _____



Randolph County Senior Center

Committee on Aging for Randolph County

www.rcscwv.org

May 17, 2023

Mr. David Kesling, President
Randolph County Commission
4 Randolph Ave Suite 102
Elkins, West Virginia 26241

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30,477
CH
Contractual

Dear Mr. Kesling, Commissioner See and Commissioner Siler,

As we discussed recently, The Committee on Aging for Randolph County, Inc. has accepted a bid for the necessary replacement of the roof on the Elkins Senior Center in the amount of \$197,477.

We have budgeted \$80,000 of our LIFE funds for this project. We are grateful and happy to report that Senator Hamilton and Senator Karnes have secured an additional \$80,000 from the WV Senate, and Delegate Nestor \$7,000 from the WV House which is scheduled to be delivered to us on Friday, May 19. This leaves a balance for the project of \$30,477, just 15% of the total cost.

I know all three of you gentlemen understand the importance of the services provided by the Randolph County Senior Centers. The Elkins site is the hub of services provided throughout the county, including Nutrition, Transit, Medicare Counseling, In Home Care ranging from housekeeping to respite to personal care, a whole host of activities and socialization opportunities, and more. Those services are vital in Randolph county, where 31.1% of our citizens are 60 and better.

To ensure we can continue to provide those services in a healthy, safe environment, and to maintain the county owned building from which we provide those services properly, we respectfully request that the Randolph County Commission provide funding in the amount of \$30,477 for this roof project.

If you require any additional information, please let me know. Thank you in advance for your kind consideration of our request and for your steadfast support of the seniors of Randolph County.

Sincerely,

Laura Ward
Executive Director

PO Box 727 / #1 Fifth Street
Elkins, WV 26241

Phone 304-636-4747
Fax 304-637-4991

Office of the
SHERIFF OF RANDOLPH COUNTY

Law Enforcement

32 Randolph Avenue
Suite 201
Elkins, WV 26241

Web: rcsowv.org
Phone: (304) 636-2111
Fax (304) 630-0467



Tax Office

4 Randolph Avenue
Suite 100
Elkins, WV 26241

Web: wvpropertytaxes.com
Phone: (304) 636-2100
Fax (304) 636-2093

Robert R. Elbon Jr., Sheriff

6/1/2023

The Sheriff's Office respectfully requests the following budget revisions.

IN-HOUSE BUDGET REVISION

Reason for Revision: Adjustment to LE expense lines.

REVENUES:

| | | PREVIOUSLY APPROVED AMOUNT | INCREASE | DECREASE | REVISED AMOUNT |
|----------------|--------------|----------------------------------|----------|----------|-------------------|
| ACCOUNT NUMBER | Account Name | | | | |
| | | | | | |

| | | | | |
|------------------------------------|--------|--------|--------|--------|
| TOTAL INCREASE/(DECREASE) REVENUE: | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
|------------------------------------|--------|--------|--------|--------|

EXPENDITURES:

| | | PREVIOUSLY APPROVED AMOUNT | INCREASE | DECREASE | REVISED AMOUNT |
|-----------------|---------------------------------|----------------------------------|----------|----------|-------------------|
| ACCOUNT NUMBER | Account Name | | | | |
| 001-700-2-17-00 | 700-2-17-00 LE Auto Maintenance | \$37,653.00 | \$372.00 | | \$38,025.00 |
| 001-700-2-11-00 | 700-2-11-00 LE Telephone | \$13,000.00 | | \$372.00 | \$12,628.00 |
| | | \$50,653.00 | \$372.00 | \$372.00 | \$50,653.00 |

| | |
|---|--------|
| TOTAL INCREASE/(DECREASE) EXPENDITURES: | \$0.00 |
|---|--------|

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|--|--------|
| REVENUE CHANGE LESS EXPENDITURE CHANGE | \$0.00 |
|--|--------|

Respectfully,

Robert R. Elbon Jr.
Sheriff/Treasurer

6-1-2023
Csiler - moved
Csiler - yes
D Kesling - yes
C See - Absent
Motion passed

Office of the
SHERIFF OF RANDOLPH COUNTY

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Robert R. Elbon Jr., Sheriff

5/18/2023

The Sheriff's Office respectfully requests the following budget revisions.

IN-HOUSE BUDGET REVISION

Reason for Revision: Adjustment to fund 075 expense lines.

REVENUES:

| | | PREVIOUSLY APPROVED AMOUNT | INCREASE | DECREASE | REVISED AMOUNT |
|----------------|--------------|----------------------------------|----------|----------|-------------------|
| ACCOUNT NUMBER | Account Name | | | | |
| | | | | | |

TOTAL INCREASE/(DECREASE) REVENUE: \$0 \$0 \$0 \$0

EXPENDITURES:

| | | PREVIOUSLY APPROVED AMOUNT | INCREASE | DECREASE | REVISED AMOUNT |
|-----------------|---|----------------------------------|----------|----------|-------------------|
| ACCOUNT NUMBER | Account Name | | | | |
| 075-404-2-30-00 | 404-2-30-01 FUND 075 TF Contract Services | \$276 | \$100 | | \$376 |
| 075-404-2-21-00 | 404-2-21-00 FUND 075 Training | \$2,148 | \$1,395 | | \$3,543 |
| 075-404-2-33-00 | 404-2-33-00 TF Investigations | \$16,076 | | \$1,495 | \$14,581 |
| | | \$18,500 | \$1,495 | \$1,495 | \$18,500 |

TOTAL INCREASE/(DECREASE) EXPENDITURES: \$0

REVENUE CHANGE LESS EXPENDITURE CHANGE \$0

Respectfully,

Robert R. Elbon Jr.
Sheriff/Treasurer

6-1-2023
C siler moved
C siler yes
D Kesling yes
C see Absent
motion passed

REVENUES:

| ACCOUNT NUMBER | Account Name | PREVIOUSLY APPROVED | | INCREASE | DECREASE | REVISED | |
|----------------|--------------|---------------------|--------|----------|----------|---------|--------|
| | | AMOUNT | AMOUNT | | | AMOUNT | AMOUNT |
| | | | | | | | |
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EXPENDITURES:

| ACCOUNT NUMBER | | PREVIOUSLY APPROVED | | INCREASE | DECREASE | REVISED | |
|-----------------|--------------------------------|---------------------|--------|-------------|-------------|---------|--------|
| | | AMOUNT | AMOUNT | | | AMOUNT | AMOUNT |
| 001-801-5-66.00 | Mental Health Contribution | | | | | | |
| 001-800-5-66.00 | Health Department Contribution | | | \$18,000.00 | \$18,000.00 | | |
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Total: \$18,000

6-1-2023

C siler moved

C siler yes

D kesling yes

C see Absent

motion passed