

STATE OF WEST VIRGINIA

RANDOLPH COUNTY COMMISSION SS:

At a regular session of the County Commission in and for the aforesaid County and State, at the James F. Cain Court House Annex, on the 6th day of April, 2023 at 1:30 p.m.

Present: Randolph County Commission President David Kesling and Commissioner Chris Siler.
Commissioner Chris See was absent.

Meeting called to order by Commissioner Kesling

PUBLIC COMMENT: None

MINUTES:

Commissioner Siler moved to approve the minutes from the special meeting that was held on January 31, 2023, for the Board of Review and Equalization, as submitted. All yes – Motion passed unanimously

Commissioner Siler moved to approve the minutes from the regular meeting that was held on March 16, 2023, as submitted. All yes – Motion passed unanimously

REPORTS:

Chris Lee, Assistant football coach for Elkins High School, appeared before the Commission along with two football players. He said they are going to have an overnight camp at Camp Pioneer for the football team. He said this will get the team together and foster relationships. He said it will be for two nights with two dinners and two breakfasts included. He said the cost to do this is going to be \$2,590.00. He said their goal is to raise all the funds so the kids don't have to pay anything. He said if they can't raise all the money they will charge each player \$30.00. He said this event will be June 29th and 30th and July 1st. He said any help the Commission could give would be appreciated. Commissioner Kesling said he would like to discuss it with Commissioner See but he doesn't think there will be a problem with giving them a donation. He said they will get back with them about it.

CORRESPONDENCE: None

ANNOUNCEMENTS:

Commissioner Kesling announced there will be a special meeting on April 18, 2023 at 10:00 a.m. to lay the Levy Rate.

Commissioner Kesling announced that the next regular meeting will be April 20, 2023 at 1:30 p.m.

ITEMS FOR DISCUSSION/ACTION:

INFORMATIONAL PRESENTATION FROM RANDOLPH-TUCKER CHILDREN'S ADVOCACY CENTER

Margo Evick, Executive Director of Randolph-Tucker Children's Advocacy Center, appeared before the Commission. She said she was there to give a report to the Commission of their 2022 numbers. She said in 2022 the CAC saw 122 new children and provided advocacy services to 3,298 people. She said they also provide prevention in the classrooms. She said the majority of the cases they have are in Randolph County with only 15-20% in Tucker County. She said they have updated their advertising and will be having a Champions of Children event on April 28th. Commissioner Kesling thanked her for the job she does.

CONSIDER SIGNING PROCLAMATION FOR CHILD ABUSE PREVENTION AND SEXUAL ASSAULT AWARENESS MONTH

Commissioner Kesling read the Proclamations out loud which proclaims the month of April, Child Abuse Awareness Month and Sexual Abuse Awareness Month in Randolph County. Commissioner Siler moved to approve the Proclamations, as submitted. All yes – Motion passed unanimously

There were several people in attendance and photos were taken at this time.

CONSIDER RATIFICATION OF COMMISSION PRESIDENT'S SIGNATURE REGARDING ONE-TIME PAYMENT TO THE RANDOLPH COUNTY HUMANE SOCIETY

Tina Vial from the Randolph County Humane Society appeared before the Commission. She said they had over 60 additional animals brought to the shelter from an animal abuse case. She said many of the cats were sick and had to have veterinarian care, but none had to be euthanized. She said they are waiting to hear from the court before they can adopt them out. She said the community has been amazing with helping them. Commissioner Kesling said this was a horrific case. He said he heard that people came and dropped off blankets and other things. He said the Dog Warden told them the veterinarians stepped up too to help. He said the Commission wanted to help so they gave the Humane Society a check for \$5,000.00 for this legal case. He said that is the biggest case of animal abuse they have ever seen. Commissioner Siler said the bad thing is people think they are helping the animals when they do this, but they aren't. He appreciates the work the humane society has done. Commissioner Siler moved to ratify the Commission President's signature on the one-time payment of \$5,000.00 to the Randolph County Humane Society. All yes – Motion passed unanimously

CONSIDER APPROVAL OF PAYMENT FOR VETERINARY SERVICES RELATED TO ANIMAL SEIZURES

Commissioner Kesling said Allegheny Veterinarian Services did a great job with the animal abuse case and did like a drive thru service on all these animals. He said the bill is \$6,619.18 and that is for the initial seizure. Commissioner Siler moved to pay Allegheny Veterinarian Services \$6,619.18 out of Courthouse Contractual for the animal abuse and seizure case. All yes – Motion passed unanimously

CONSIDER RENEWAL OF MEMORANDUM OF UNDERSTANDING WITH THE RANDOLPH COUNTY HUMANE SOCIETY

Commissioner Kesling said this is something they do every year with the Randolph County Humane Society. He said this is for July 1, 2023 through June 30, 2024. He said the Commission gives them

\$80,000.00 in 4 installments of \$20,000.00 each throughout the year. Commissioner Siler moved to approve the memorandum of understanding with the Randolph County Humane Society, as presented. All yes – Motion passed unanimously

CONSIDER APPOINTMENT TO RUSSELL MEMORIAL PUBLIC LIBRARY BOARD

Commissioner Siler moved to approve the appointment of Sandra Bower to the Russell Memorial Public Library Board, to fill the unexpired term of Linda Zickefoose, who passed away. This term will start immediately and end on June 30, 2024. All yes – Motion passed unanimously

CONSIDER APPROVAL OF RESIGNATION FROM RANDOLPH COUNTY E911 ADVISORY BOARD

Commissioner Siler said Sergeant David W. Simmons from the West Virginia State Police has been transferred to Charleston, therefore he is resigning from his position on the Randolph County E911 Advisory Board. Commissioner Siler moved to approve Sergeant Simmons resignation, as submitted. All yes – Motion passed unanimously

CONSIDER APPROVAL OF VEHICLE PURCHASE FOR SHERIFF'S OFFICE

Randolph County Chief Deputy, Brad Sharp appeared before the Commission. He said they have been searching online for cruisers and have been having a hard time finding them. He said they found a 2023 F150 police responder at Jim Shorkey's in Pennsylvania that is Black. He said this would be to replace the cruiser that was totaled. Commissioner Siler moved to approve the purchase of a 2023 F150 Police Responder in the amount of \$49,488.00 and that is to be taken out of the courthouse equipment line. All yes – Motion passed unanimously

CONSIDER APPROVAL FOR THE SHERIFF OF RANDOLPH COUNTY TO BE APPOINTED OVER THE ESTATES OF VICTOR E. ARMSTRONG AND JOSEPHINE JODI WINGFIELD

Randolph County Fiduciary Commissioner, John Wallace IV appeared before the Commission. He said both of the estates on the Agenda today are unprogressed estates. He said the Clerk has sent out the notices and did the legal ad as required by law. He said the Victor Armstrong estate has claims pending that have not been taken care of by the Administratrix. He said he has tried to contact her with no response. He said the Josephine Wingfield estate is an old estate that has been going on since 2014. He said the first Fiduciary Commissioner, Thomas R. Ross, II did not advertise the estate because his bill wasn't paid. He said when the estate was turned over to him in 2020 it was advertised and a claim for approximately \$20,000.00 was filed by Davis Medical. He said he has spoken with the Administratrix on this estate several times but the claim has still not been taken care of.

Lisa Evix and her husband were present. Mrs. Evix spoke about the estate of her Mother, Josephine Wingfield. She said they just recently found out about the claim from Davis Medical Center and are trying to work it out with them. She said it was an oversight on her part. She said she didn't get two of the letters that Mr. Wallace sent but she got the third one. She said on March 3, 2023 she talked to Davis Medical Center and they agreed to release the claim against the estate and put a lien on the

property. She said her family resides in the home and purchased it along with her Mother so she doesn't want to have to sell it to pay the bill. Discussion followed.

Commissioner Siler moved to approve the Sheriff of Randolph County be appointed to complete the duties on the estate of Victor E. Armstrong. All yes – Motion passed unanimously

Commissioner Siler moved to table the decision on the Josephine Jodi Wingfield estate for 60 days. All yes – Motion passed unanimously

CONSIDER APPROVAL OF QUOTE FOR GENERATOR SERVICES AND UPGRADES FROM MOUNTAINEER GENERATOR SERVICE

Commissioner Kesling said this is for the service on the 17 Generators that the County owns. The amount is \$30,600.00 for the year and this has already been budgeted for. Commissioner Siler moved to approve the quote from Mountaineer Generator Service for the service on the County owned generators for one year in the amount of \$30,600.00. All yes – Motion passed unanimously

CONSIDER APPROVAL OF LETTER OF SUPPORT FOR TEMPORARY ACBA LICENSE FOR THE NATIONAL SPELEOLOGICAL SOCIETY CONVENTION

Commissioner Kesling said this is something they have done before and it is for an event that will be held at the TRA Campground June 26th – June 30th. Commissioner Siler moved to approve the letter of support for the temporary ACBA license, as submitted. All yes – Motion passed unanimously

CONSIDER APPROVAL OF REAPPOINTMENT TO THE RANDOLPH COUNTY SOLID WASTE AUTHORITY

Commissioner Siler moved to re-appoint Clark Martin to the Randolph County Solid Waste Authority for a term beginning immediately and ending on December 31, 2026. All yes – Motion passed unanimously

CONSIDER APPROVAL OF RESOLUTION FOR RADPP GRANT (See copy attached)

Commissioner Kesling said this is a Resolution to apply for a grant regarding dilapidated properties in the amount of \$200,000.00. Commissioner Siler moved to approve the Resolution, as submitted. All yes – Motion passed unanimously

CONSIDER APPROVAL OF RESOLUTION FOR COPS CAMP GRANT (See copy attached)

Commissioner Kesling said this is a Resolution to apply for a grant for the drug task force overtime. Commissioner Siler moved to approve the Resolution, as submitted. All yes – Motion passed unanimously

CONSIDER APPROVAL OF RESOLUTION FOR COPS CHP GRANT

Commissioner Kesling said this is a Resolution regarding a hiring program for the deputies. He said the Commission would like to discuss this more with the Sheriff before applying for this grant. Commissioner Siler moved to table this Resolution. All yes – Motion passed unanimously

CONSIDER APPROVAL OF RESOLUTION FOR WVDACH YEG GRANT (See copy attached)

Commissioner Kesling said this is a Resolution to apply for a grant to paint the pump house at the pool. He said this is a 25% match grant. Commissioner Siler moved to approve the Resolution, as submitted. All yes – Motion passed unanimously

CONSIDER APPROVAL OF RESOLUTION FOR CSF GRANT (See copy attached)

Commissioner Kesling said this is a Resolution to apply for a grant for the Court Security Fund. Commissioner Siler moved to approve the Resolution, as submitted. All yes – Motion passed unanimously

CONSIDER QUOTE FOR CAMERAS

Commissioner Kesling said this is a quote for pool cameras from Digital Soup. He said this is for liability purposes for the County owned property at and around the pool area. He said the Elks Lodge will purchase their own cameras for their part of the property. He said this will be a quote for 16 cameras and the server, etc. The quote is in the amount of \$19,062.92. He said it is a large investment at the beginning but if anything happens it will be worth it. Commissioner Siler moved to approve the quote from Digital Soup in the amount of \$19,062.92 for the pool cameras and that is to be taken out of Hotel/Motel Tax funds. All yes – Motion passed unanimously

FINAL SETTLEMENTS/ANNUAL ACCOUNTINGS:

Commissioner Siler moved to approve the (9) Final Settlements, as submitted.

Billy Wayne Barkley

Brenda Jane Cogar

Doris Jack

Karen F. Linzalone

Frankie Gelena Menendez

William Michael Miller, Sr.

Doris Jean Poling

Betty Louise Smith

Edward John Thaubald, III

All yes – Motion passed unanimously

BUDGET REVISIONS: (See copies attached)

Commissioner Siler moved to approve an In House Budget Revision in the amount of \$180.00 for the Sheriff's Office . All yes – Motion passed unanimously

Commissioner Siler moved to approve an In House Budget Revision in the amount of \$926.00 for the Sheriff's Office. All yes – Motion passed unanimously

Commissioner Siler moved to approve an In House Budget Revision in the amount of \$11,380.00 for the General School Audit costs. All yes – Motion passed unanimously

Commissioner Siler moved to approve an In House Budget Revision in the amount of \$750.00 for courthouse dues and subscriptions. All yes – Motion passed unanimously

Commissioner Siler moved to approve an In House Budget Revision in the amount of \$2,000.00 for the dog warden supplies. All yes – Motion passed unanimously

Commissioner Siler moved to approve a State Budget Revision in the amount of \$5,000.00 for the forest festival. Commissioner Kesling voted yes, Commissioner Siler voted yes, Commissioner See was absent. Motion passed

Commissioner Siler moved to approve a State Budget Revision in the amount of \$20,000.00 for insurance, bonds, comp. Commissioner Kesling voted yes, Commissioner Siler voted yes, Commissioner See was absent. Motion passed

Commissioner Siler moved to approve a State Budget Revision in the amount of \$5,717.00 for a benefits payout not covered by VOCA grant. Commissioner Kesling voted yes, Commissioner Siler voted yes, Commissioner See was absent. Motion passed

DIVISION OF PROPERTY/ERRONEOUS ASSESSMENTS:

Commissioner Siler moved to approve the divisions of property and erroneous assessments, as submitted. All yes – Motion passed unanimously

DISTRESSED PROPERTIES: None

FIRE FEE ADJUSTMENTS:

Commissioner Siler moved to approve the (29) Fire Fee adjustments, as submitted. All yes – Motion passed unanimously

PAYMENT OF BILLS:

Commissioner Siler moved to pay the bills, as submitted. All yes – Motion passed unanimously

ADJOURN THE MEETING:

Commissioner Kesling moved to adjourn the meeting. All yes – Motion passed unanimously

Attest: _____

Randolph County Commission



Commissioners

David L. Kesling

Chris See

Christopher Siler

RESOLUTION

The Randolph County Commission met on April 6, 2023 with a quorum present and passed the following Resolution:

Be it resolved that the Randolph County Commission hereby certifies that it has legal authority to apply for and administer funds through the **WV DEP Reclamation of Abandoned and Dilapidate Properties** Program (RADPP) grant, that a Resolution has been duly passed as an official act of the applicant's governing body, authorizing the filing of the application, which does NOT require a local match, and all understandings and assurances contained therein, and directly authorizing the President of the Randolph County Commission, the official county representative of the applicant, to plan, budget, apply, receive and administer funds, and to provide such additional information as may be required.

Brenda Wiseman

Randolph County Clerk

Randolph County Commission



Commissioners

David L. Kesling

Chris See

Christopher Siler

RESOLUTION

The Randolph County Commission met on April 6, 2023 with a quorum present and passed the following Resolution:

Be it resolved that the Randolph County Commission hereby certifies that it has legal authority to apply for and administer funds through the **COPS Office FY 2023 COPS Anti-Methamphetamine Program (CAMP)** grant, that a Resolution has been duly passed as an official act of the applicant's governing body, authorizing the filing of the application, which does NOT require a local match, and all understandings and assurances contained therein, and directly authorizing the President of the Randolph County Commission, the official county representative of the applicant, to plan, budget, apply, receive and administer funds, and to provide such additional information as may be required.

Brenda Wiseman

Randolph County Clerk

Randolph County Commission



Commissioners

David L. Kesling

Chris See

Christopher Siler

RESOLUTION

The **Randolph County Commission** (WV), met on 4/6/23 with a quorum present and passed the following resolution:

Be it resolved that the **Randolph County Commission** hereby certifies that it has legal authority to apply for and administer funds for the **WV Department of Arts, Culture, and History grant**; that a resolution has been duly passed as an official act of the applicant's governing body authorizing the filing of the application (including a match of 25% - up to \$1,250.) and all understandings and assurances contained therein and directly authorizing the **President of the Randolph County Commission**, the official county representative of the applicant to enter into a contractual agreement with the **WV Department of Arts, Culture, and History** to receive and administer funds pursuant to the provision of the **WV DACH FY2024 Youth Engagement through Public Art Grant**.

President, Randolph County Commission

Randolph County Commission



Commissioners

David L. Kesling

Chris See

Christopher Siler

RESOLUTION

The **Randolph County Commission** (WV), met on April 6, 2023 with a quorum present and passed the following resolution:

Be it resolved that the **Randolph County Commission** hereby certifies that it has legal authority to apply for and administer funds through the **WV Division of Administrative Services / Justice & Community Services COURT SECURITY FUND GRANT PROGRAM**; that a resolution has been duly passed as an official act of the applicant's governing body, authorizing the filing of the application, which does not include a local match, and including all understandings and assurances contained therein, and directly authorizing the **President of the Randolph County Commission**, the official county representative of the applicant, to act in connection with the application and to provide such additional information as may be required.

Brenda Wiseman

Randolph County Clerk

Office of the
SHERIFF OF RANDOLPH COUNTY

Law Enforcement

32 Randolph Avenue
Suite 201
Elkins, WV 26241

Web: rcsowv.org
Phone: (304) 636-2111
Fax (304) 630-0467



Tax Office

4 Randolph Avenue
Suite 100
Elkins, WV 26241

Web: wvpropertytaxes.com
Phone: (304) 636-2100
Fax (304) 636-2093

Robert R. Elbon Jr., Sheriff

4/6/2023

The Sheriff's Office respectfully requests the following budget revisions.

IN-HOUSE BUDGET REVISION

Reason for Revision: Adjustment to find 073 expense lines.

REVENUES:

		PREVIOUSLY APPROVED AMOUNT	INCREASE	DECREASE	REVISED AMOUNT
ACCOUNT NUMBER	Account Name				

TOTAL INCREASE/(DECREASE) REVENUE: \$0 \$0 \$0 \$0

EXPENDITURES:

		PREVIOUSLY APPROVED AMOUNT	INCREASE	DECREASE	REVISED AMOUNT
ACCOUNT NUMBER	Account Name				
073-404-4-59-01	404-4-59-01 FUND 073 TF Equipment	\$2,717		\$180	\$2,537
073-404-2-33-00	404-2-33-00 FUND 073 TF Investigations	\$0	\$180		\$180
		\$2,717	\$180	\$180	\$2,717

TOTAL INCREASE/(DECREASE) EXPENDITURES: \$0

REVENUE CHANGE LESS EXPENDITURE CHANGE \$0

Respectfully,

Robert R. Elbon Jr.
Sheriff/Treasurer

4-6-2023
C siler moved
C siler yes
D Kesling yes
C see Absent

Office of the
SHERIFF OF RANDOLPH COUNTY

Law Enforcement

32 Randolph Avenue
Suite 201
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Robert R. Elbon Jr., Sheriff

3/29/2023

The Sheriff's Office respectfully requests the following budget revisions.

IN-HOUSE BUDGET REVISION

Reason for Revision: Adjustment to expense lines.

REVENUES:

		PREVIOUSLY APPROVED AMOUNT	INCREASE	DECREASE	REVISED AMOUNT
ACCOUNT NUMBER	Account Name				

TOTAL INCREASE/(DECREASE) REVENUE: \$0 \$0 \$0 \$0

EXPENDITURES:

		PREVIOUSLY APPROVED AMOUNT	INCREASE	DECREASE	REVISED AMOUNT
ACCOUNT NUMBER	Account Name				
001-404-2-14-00	Sheriff Travel	\$1,400		\$852	\$548
001-404-2-21-00	Sheriff Training	\$2,000	\$852		\$2,852
001-736-2-30-00	K9 Contracted Services	\$269	\$74		\$343
001-736-4-59-00	K9 Equipment	\$13,771		\$74	\$13,697
		\$17,440	\$926	\$926	\$17,440

TOTAL INCREASE/(DECREASE) EXPENDITURES: \$0

REVENUE CHANGE LESS EXPENDITURE CHANGE \$0

Respectfully,

Robert R. Elbon Jr.
Sheriff/Treasurer

4-6-2023
Csiler moved
Csiler yes
Dkasing yes
Csee Absent

A	B	C	D	E	F	G
1						
2	In House Budget Revision 04/06/2023					
3	REVENUES:					
4	Account Number	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	INCREASE	DECREASE	REVISED
5						
6						
7						
8		TOTAL INCREASE / (DECREASE) REVENUES:		\$0.00	0	
9					0	
10	EXPENDITURES:					
11			PREVIOUSLY APPROVED			REVISED
12	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT	INCREASE	DECREASE	AMOUNT
13	004-702-344-00	Gen School Prisoners Care	\$135,000		\$11,380.00	\$12,362.00
14	004-415-224-00	General School Audit costs	\$150	\$11,380.00		\$11,530.00
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28		TOTAL INCREASE / (DECREASE) EXPENDITURES:		\$11,380.00	\$11,380.00	
29	4-6-2023					
30	Csiler moved					
31	D Kesling yes					
32	Csiler yes					
33	Csiler Absent					

In-House BUDGET REVISION 4/6/23

Reason for Revision: Dues & Sud

REVENUES:

ACCOUNT NUMBER	Account Name	PREVIOUSLY APPROVED		INCREASE	DECREASE	REVISED	
		AMOUNT				AMOUNT	

EXPENDITURES:

ACCOUNT NUMBER		PREVIOUSLY APPROVED		INCREASE	DECREASE	REVISED	
		AMOUNT				AMOUNT	
001-424-2-22	Courthouse Dues & Subscriptions			\$750.00			
001-424-2-20	Courthouse Advertising				\$750.00		

Total: \$750

4-6-2023
C Siler moved
C Siler yes
D Kesling yes
C see Absent

In-House BUDGET REVISION 4/6/23

Reason for Revision: Dog Warden Supplies

REVENUES:

ACCOUNT NUMBER	Account Name	PREVIOUSLY APPROVED		INCREASE	DECREASE	REVISED	
		AMOUNT				AMOUNT	

EXPENDITURES:

ACCOUNT NUMBER		PREVIOUSLY APPROVED		INCREASE	DECREASE	REVISED	
		AMOUNT				AMOUNT	
003-716-3-41.00	Dog Warden Supplies			\$2,000.00			
003-716-3-43.00	Dog Warden Auto Supplies				\$2,000.00		

Total: \$2,000 _____

4-6-2023
C siler moved
C siler yes
D Kesling yes
C see Absent

State BUDGET REVISION 4/6/23

Reason for Revision: Subtracted from incorrect line

REVENUES:

ACCOUNT NUMBER	Account Name	PREVIOUSLY APPROVED		INCREASE	DECREASE	REVISED AMOUNT
		AMOUNT				

EXPENDITURES:

ACCOUNT NUMBER		PREVIOUSLY APPROVED		INCREASE	DECREASE	REVISED AMOUNT
		AMOUNT				
001-905-5-66.01	Forest Festival			\$5,000.00		
001-911-5-68.00	Hotel/Motel				\$5,000.00	

Total: \$5,000

4-6-2023
Csiler moved
Csiler yes
D Kesling yes
C See Absent

State BUDGET REVISION 4/6/23

Reason for Revision: Insurance, bonds, comp, ucc

REVENUES:

ACCOUNT NUMBER	Account Name	PREVIOUSLY APPROVED		INCREASE	DECREASE	REVISED	
		AMOUNT	AMOUNT			AMOUNT	AMOUNT

EXPENDITURES:

ACCOUNT NUMBER		PREVIOUSLY APPROVED		INCREASE	DECREASE	REVISED	
		AMOUNT	AMOUNT			AMOUNT	AMOUNT
001-424-2-26	Cthse ins, bonds, comp, ucc			\$20,000.00			
001-425-4-58	Other buildings-other improvements				\$20,000.00		

Total: \$20,000

4-6-2023
Csiler moved
Csiler yes
D Kesling yes
C see Absent

Reason for Revision:

StateBUDGET REVISION4/6/23

Benefits payout A. Smoak (not covered in VOCA grant)

REVENUES:

ACCOUNT NUMBER	Account Name	PREVIOUSLY APPROVED		INCREASE	DECREASE	REVISED	
		AMOUNT				AMOUNT	

EXPENDITURES:

ACCOUNT NUMBER		PREVIOUSLY APPROVED		INCREASE	DECREASE	REVISED	
		AMOUNT				AMOUNT	
101-442-1-03	VOCA Wages			\$2,655.00			
101-442-1-04	VOCA FICA			\$165.00			
101-442-1-04.01	VOCA Medicare			\$39.00			
101-442-1-05	VOCA Insurance			\$2,858.00			
001-424-2-30	Courthouse Contractual				\$5,717.00		

Total: \$5,717

4-6-2023
Csiler moved
Csiler yes
DKasling yes
C see Absent