

STATE OF WEST VIRGINIA
RANDOLPH COUNTY COMMISSION SS:

At a special session of the Randolph County Commission in and for the aforesaid County and State, at the James Cain Court House Annex, on the 24th day of March, 2016 at 1:30 p.m.

Present: Michael Taylor, President of the Randolph County Commission, Chris See and Joyce Johns, Commissioners thereof.

Meeting called to order by Commissioner Taylor.

Commissioner Taylor said the main reason for today's meeting is to approve the budget for FY 2016/2017.

APPROVE THE BUDGET FOR FY 2016/2017

Commissioner Taylor said they started back at the end of February, beginning of March meeting with the elected officials and going over their budget requests and working with the Assessor to see how much money we have coming in. It has been a very detailed process and he would like to acknowledge all the elected officials and department heads for all their help. He said they have done an outstanding job working with the Commission by preparing what we feel is a very fiscally responsible budget. He said there has been a slight increase in the overall operating budget from 8.5 million to just under 8.7 million for 2016/2017. There has been a dramatic drop in coal severance tax. He said on the revenue side nothing really jumps out. This is all based on what the Commission thinks will be coming in next year. He said in the Sheriff's budget there has been authorized another position for Court Security Officer, and a commitment made by this Commission and department heads/election officials around the courthouse campus complex of approximately \$200,000.00 investment in security upgrades to the courthouse complex. The times we live in are changing and we recognize the fact that there are possible vulnerabilities that we have to look at and we have to take the necessary precautions not only to protect the public but to protect our workforce as well. There is a change in the fire department contributions this year since the City of Elkins has implemented the fire fee in the first due area, we have taken the money and divided it up nine ways instead of ten ways. Each fire department, with the exception of the Elkins Fire Department, will be receiving \$20,000.00 this year from the County Commission. That's up from last year of approximately \$2,500.00. Ellamore Fire Department which services a small portion of Randolph County has been authorized \$2,000.00. Commissioner Taylor said the regional jail bill is one that really hits us in the pocketbook. He said this year we budgeted \$900,000.00 for the regional jail bill and next year we anticipate that at being one million dollars or more. He said another change we made this year is that the Library money will be coming out of general revenue this year instead of coal severance funds. Commissioner Johns said she appreciates all the elected

officials and department heads working to keep their budgets within good range. We didn't have any problems with any of them. Commissioner Taylor said he wanted to acknowledge the cooperation between the County Clerk's Office book keeper Kitty Poling working tirelessly with our Administrative Assistant Donna Haddix in helping the County Commission prepare the budget. There have been many long days of preparing numbers and preparing figures, because at the end of the day the numbers that the Commission has and the numbers that the book keeper has must match up and if they don't it is very problematic.

Sheriff Brady said he thinks the County Commission and all the elected officials and the employees we have here working together for the common good of the citizens of this county is evident in what we do here and he thinks the citizens should be appreciative of what all the elected officials and all the employees that work so tirelessly in the county do for the good of the County and the good of the citizenship we all try to make sure we are good stewards of their money and he thinks the upgrades that we are making will help and he is very proud of the County Commission to make the court security improvements and to apply for the grants to make sure that we try to do our best to protect the citizens and the courthouse staff that work here.

Commissioner Johns moved to approve the budget as submitted for FY 2016/2017.
All yes – Motion passed unanimously

OPEN BIDS FOR THE AS400

Commissioner Taylor said we put out for bids a new computer system that stores data for the offices. The commission received one sealed bid and opened it. It was from Software Systems in Morgantown, WV and the bid amount was \$45,137.00. The commissioners reviewed the bid and Commissioner Taylor said it appears to meet the specifications. Commissioner See moved to award the bid to Software Systems out of Morgantown for the new AS400 computer system at a cost of \$45,137.00.
All yes – Motion passed unanimously

APPROVE/SIGNAGE OF COURT SECURITY GRANT

APPLICATION/RESOLUTION (See attached copy of Resolution #02-2016)

Commissioner Taylor said Donna Haddix, Sheriff Brady, Kitty Poling and others have been working on preparing a court security grant application to the state. This is Resolution #02-2016. Commissioner Taylor read the resolution out loud. It is a grant application that we have been working on for about two months and this is part of the upgrades that we have been talking about for the security issues. He said we do not know how much the grant will be for. Sheriff Brady said himself and Bryson Van Nostrand went through the whole courthouse complex trying to find areas that were insufficient in data, insufficient in equipment, insufficient in cameras, insufficient in duress systems etc. He said Bryson did a very good job of locating every device in the courthouse. Bryson has prepared a very detailed floor plan of all the devices in each building which is something we did not have in the past. He said it is a very detailed wish list and these are very much needed upgrades. Commissioner Taylor said this is due in Charleston on

April 1, 2016. Commissioner Johns moved to approve the signing of Resolution #02-2016 and that being for the court security grant application.
All yes – Motion passed unanimously

**ACCEPT THE BID FOR THE WINDOW RESTORATION PROJECT AT
COURTHOUSE**

Commissioner Taylor said at the meeting on March 10, 2016 the Commission received and opened bids for the window restoration project at the courthouse. Those bids have been reviewed and the recommendation from the architect and this commission is that we accept the low bid and that was a bid of \$55,298.00 submitted by Talbott Glass from here in Elkins. Commissioner Johns moved to accept the bid from Talbott Glass, LLC in the amount of \$55,298.00 for the window restoration project at the courthouse.
All yes – Motion passed unanimously

ADJOURN THE MEETING

Commissioner Johns moved to adjourn the meeting.
All yes – Motion passed unanimously

Attest: _____