

STATE OF WEST VIRGINIA

RANDOLPH COUNTY COMMISSION SS:

At a regular session of the County Commission in and for the aforesaid County and State, at the James F. Cain Court House Annex, on the 1st day of December, 2022 at 1:30 p.m.

Present: Randolph County Commissioners, David Kesling and Chris Siler. Commission President Chris See was absent

Meeting called to order by Commissioner Kesling

PUBLIC COMMENT: None

MINUTES:

Commissioner Siler moved to approve the minutes from the special meeting that was held on November 14, 2022 to canvass the election results, as submitted. All yes – Motion passed unanimously

Commissioner Siler moved to approve the minutes from the regular meeting that was held on November 17, 2022, as submitted. All yes – Motion passed unanimously

REPORTS:

Sheriff Elbon reported that he was told they will be receiving the grant they applied for to get another PRO Officer for the schools.

CORRESPONDENCE: None

ANNOUNCEMENTS:

Commissioner Kesling announced that the next regular meeting will be held on Thursday December 15, 2022 at 1:30 p.m. He also announced that the Courthouse complex will be closed on December 26th and January 2nd for the upcoming Holidays. He said if the Governor declares any more Holidays for State Employees the County will follow that.

ITEMS FOR DISCUSSION/ACTION:

INFORMATIONAL PRESENTATION AND FUNDING REQUEST FROM ELKINS-RANDOLPH COUNTY CHAMBER OF COMMERCE (See attached copy)

Lisa Messinger Wood, Executive Director of Elkins-Randolph County Chamber of Commerce, appeared before the Commission. She thanked the Commission for their past support of the Chamber. She said their vision is to create a vibrant community. She said she would love Randolph County to become Rudolph County for the month of December. She said she was there to ask for funding for the Jingle All

funding for the Christmas Light display contest. She said this was born out of the pandemic but it was a big success so they did it again last year. She said people are calling and still want to do it again this year. She said they are changing it and instead of giving the awards to one or two people they want to give out smaller amounts to more people and they are trying to get the communities involved with the voting. Commissioner Siler moved to approve the funding request in the amount of \$8,000.00 to the Elkins-Randolph County Chamber of Commerce and that is to be taken out of Hotel/Motel Tax funds. All yes – Motion passed unanimously

CONSIDER APPROVAL OF INTERN FOR PROSECUTING ATTORNEY'S OFFICE

Randolph County Prosecuting Attorney, Michael Parker appeared before the Commission. He said this is not really an intern but more of a job shadowing position. He said he would like Kendall Corley to be a job shadower in his office from January 2nd to January 13, 2023. She wants to be an Attorney and would like to come and see how things work in his office and in court. Commissioner Siler moved to approve Kendall Corley to be a job shadower in the Prosecutor's Office from January 2 to January 13, 2023. All yes – Motion passed unanimously

CONSIDER RENEWAL OF PLAN 1 SCHEDULED MAINTENANCE AGREEMENT

Commissioner Kesling said this is something that is done every year for the HVAC system with Casto Technical. Commissioner Siler moved to approve the maintenance agreement, as submitted. All yes – Motion passed unanimously

CERTIFY ELECTION RESULTS FROM THE NOVEMBER 8, 2022 GENERAL ELECTION

Randolph County Clerk, Brenda Wiseman presented the Commission with the final election results that need to be certified and sent in to the Secretary of State's Office. She said the canvass was held and the time period for anyone that wanted to request a recount has expired. She said now all the other counties in our districts have completed their canvass and waited their time period for a recount so everything is ready to be certified and completed. Commissioner Siler moved to certify the election results for the November 8, 2022 General Election, as submitted. All yes – Motion passed unanimously

CONSIDER APPROVAL OF HIRE FOR 911 CENTER (See copies attached)

Robert Daman from the Randolph County 911 Center appeared before the Commission. He said he was there to ask for two hires. The first one being Tony Smith as a telecommunicator trainee. This would be a full time position with County benefits and a probationary period of 6 months. Mr. Smith has 5 years experience as a telecommunicator with MedCom and Barbour County 911. They would like for him to begin working on December 5, 2022 with a starting wage of \$14.00 per hour. This is covered in the current budget. Commissioner Siler moved to approve Tony Smith at the 911 Center, as presented. All yes – Motion passed unanimously

Mr. Daman said the second person they would like to hire is Kylee Shoulders. This would be for a

of December 5, 2022. This is covered in the current budget. Commissioner Siler moved to approve the hiring of Kylee Shoulders at the 911 Center, as presented. All yes – Motion passed unanimously

CONSIDER APPROVAL OF ABCA LICENSE FOR THE SOUTHERN KITCHEN

Commissioner Kesling read the no zoning regulations letter out loud. Commissioner Siler moved to approve the ABCA License letter for the Southern Kitchen, as presented. All yes – Motion passed unanimously

FINAL SETTLEMENTS/ANNUAL ACCOUNTINGS:

Commissioner Siler moved to approve the (3) Final Settlements, as submitted.

Carol Jean Ice

Beatrice Madeline Markley

William D. Pauley, Jr.

All yes – Motion passed unanimously

BUDGET REVISIONS: (See copies attached)

Commissioner Siler moved to approve an In House Budget Revision for the 911 Center for other fringe benefits in the amount of \$18,000.00. All yes – Motion passed unanimously

Commissioner Siler moved to approve an In House Budget Revision in the amount of \$1,000.00 to increase wage line for supplemental pay. All yes – Motion passed unanimously

Commissioner Siler moved to approve an In House Budget Revision in the amount of \$2,000.00 to increase wage line for supplemental pay. All yes – Motion passed unanimously

Commissioner Siler moved to approve an In House Budget Revision in the amount of \$1,950.00 for NCCC to increase other fringe benefits line. All yes – Motion passed unanimously

Commissioner Siler moved to approve an In House Budget Revision for the Sheriff's Office in the amount of \$4,973.04 to increase Task Force Equipment and Task Force Supplies. All yes – Motion passed unanimously

DIVISION OF PROPERTY/ERRONEOUS ASSESSMENTS:

Commissioner Siler moved to approve the divisions of property and erroneous assessments, as submitted. All yes – Motion passed unanimously

DISTRESSED PROPERTIES: None

FIRE FEE ADJUSTMENTS:

Commissioner Siler moved to approve the (1) Fire Fee adjustment, as submitted. All yes – Motion passed unanimously

PAYMENT OF BILLS:

Commissioner Siler moved to pay the bills, as submitted. All yes – Motion passed unanimously

ADJOURN THE MEETING:

Commissioner Siler moved to adjourn the meeting. All yes – Motion passed unanimously

Attest: _____