STATE OF WEST VIRGINIA

RANDOLPH COUNTY COMMISSION SS:

At a regular session of the County Commission in and for the aforesaid County and State, at the Commission Annex, on the 1st day of October, 2026 at 1:30 p.m.

Present: Randolph County Commission President, David Kesling and Commissioner Kenna Barger. Commissioner Cris Siler, was not present

Meeting called to order by Commission President Kesling

PUBLIC COMMENT: None

MINUTES:

Commissioner Barger moved to approve the minutes from the regular meeting that was held on September 17, 2026, as submitted. All yes – Motion passed unanimously

REPORTS:

Zach Judy, Randolph County Humane Officer reported on a recent report of Wolf Hybrid dogs running lose in the Glenmore Area. As of now Judy stated the dogs were captured and are safe. Being placed in a sanctuary in Ohio. Reports from the sanctuary stated the dogs were running around and playing with other dogs. Would like to thank all the support he received in the capture of the dogs, and for FEMA for their support and offering financial assistance to help with this issue.

County Clerk Karla Mahanes reported on the upcoming General Election important dates. Clerk Mahanes reported that October 6th is the poll worker training, which is to be held at 6pm in the County Commission Annex. Mahanes also stated the time frame to request an absentee ballot is still open and will be until October 28, 2026. As of date, the Clerk's office has sent out 75 absentee ballots. The May Primary the total ballots mailed out was 64. Clerk Mahanes also stated that the last day to register to vote or make any changes to your voter registration will be October 13, 2026. Her office has received 2 names of High School Juniors interested in serving as poll workers for the upcoming election. And lastly, Early Voting will begin on October 21st and run thru October 31st. The two locations remaining the same at the County Commission Annex, and The Russell Memorial Library in Mill Creek. Sample ballots are available in the County Clerk's Office as well as on social media and will run in The Inter-Mountain.

CORRESPONDENCE:

Commissioner President Kesling announced there were 2 Correspondence.

The Dry Fork Recreation Center submitted a letter thanking the Commission for their generous donation for the Autumn on the Dry Fork Festival.

Thank you card from the First Church of Christ thanking the Commission and Stanley Teets for the use of the Pool and Splash Pad which they utilized for an event for over 40 children and several adults.

ANNOUNCEMENTS:

Commission President Kesling announced that the next County Commission meeting will be held on Thursday October 15, 2026 at 1:30 pm. Commission President Kesling also announced all Courthouse Offices and buildings will be closed on Friday, October 2nd, 2026- Forest Festival Friday and also Monday October 12, 2026 for Columbus Day.

ITEMS FOR DISCUSSION/ACTION:

CONSIDER APPROVAL TO FILL THE VACANT AND REMAINING TERM OF THE COUNTY CLERK POSITION

Circuit Judge David Wilmoth appeared before the Commission. He swore in Karla Mahanes as County Clerk to fill the office vacated by former County Clerk Brenda Wiseman, who retired in September. This appointment will fill the unexpired term of County Clerk thru December 31, 2028. Commissioner Barger

moved to approve the appointment of Karla Mahanes as County Clerk. All yes – motion passed unanimously.

CONSIDER APPROVAL OF CHANGES TO SOFTWARE SYSTEMS, INC. FIRE FEE MAINTENANCE CONTRACT

Commissioner Barger moved to approved the Software Systems Fire Fee Maintenance Contract. All yes – motion passed unanimously.

CONSIDER APPROVAL OF SECOND AND FINAL READING OF PROPOSED TEXT AMENDMENT TO FLOODPLAIN ORDINANCE (ARTICLE VII)

Sandy Bibey from the Floodplain Management Office and The Office of Mapping and Addressing appeared before the Commission. Bibey stated the past couple years they have been in discussions with FEMA about updating the ordinance. Due to all the changes in management the past couple of years, the current Floodplain Ordinance states that it is the Director of the OEM who is the manager. The county does not have a back up in the Ordinance. The past couple years the county has been without a director at times. This amendment made to Section 7 will designate another person, with a simple change in the verbiage. That helps the county cover a large-scale emergency if needed and the director is out in the field or out of the office for any given reason. Commissioner Barger moved to approved the second and final reading of the proposed text amendment to the Floodplain Ordinance. All yes – motion passed unanimously.

CONSIDER APPROVAL OF THE JUSTICE ASSISTANCE GRANT RESOLUTION FOR THE DRUG TASK FORCE

Commission President Kesling stated this is a resolution that the Commission has the legal authority to apply and administer funds through the Justice and Community Service Section of the WV Division of Administrative Services for the Justice Assistance Grant. This is a pass-through grant with no match required. This resolution is for the Commission to apply for a grant for the Drug Task Force. Commission Barger moved to sign and approve the resolution for the Justice Assistance Grant for the Drug Task Force. All yes – motion passed unanimously.

CONSIDER APPROVAL OF CASTO SCHEDULED MAINTENANCE AGREEMENT FOR PROSECUTORS BUILDING

Commission President Kesling stated this is a routine service agreement that is done yearly for Casto to do HVAC work on the Prosecuting Attorney's building. Commissioner Barger moved to approve the maintenance agreement with Casto for the Prosecuting Attorney's building. All yes – motion passed unanimously.

CONSIDER APPROVAL OF THE ENFORCEMENT AGENCY BOARD APPOINTMENTS

Commission President Kesling stated the Commission is applying for a grant again to get funds to tear down buildings and dilapidated houses throughout the county. The State of West Virginia has roughly 10 million dollars to award to counties. The Commission is applying to continue that in the county. The board members need to have a fire chief and a Health Department member. Tim Harper from Beverly, and Kim Urban have agreed to serve on the board. The remaining member the county is seeking must be an engineer or qualified to be engineer to fill that position by the next meeting. Commissioner Barger moved to approve the 2 board member appointments, Tim Harper and Kim Urban to the Enforcement Agency Board. All yes – motion passed unanimously.

CONSIDER APPROVAL OF VALLEY HEAD PUBLIC LIBRARY BOARD RESIGNATION AND REPLACEMENT

Resignation of Rachel Gopie from the Valley Head Public Library Board. Vanessa Welch, seeks to fill her vacancy. Ms. Welch will fill the unexpired term ending June 30, 2027. Commissioner Barger moved to approved the appointment of Vanessa Welch to the Valley Head Public Library Board. All yes – motion passed unanimously.

CONSIDER APPROVAL OF FY27 AND FY28 AUDIT COMMITTEE

Commission President David Kesling stated each year the county is to do an audit. An Audit Committee is formed to evaluate prospective firms to perform that audit. The Audit Committee will then score the

firms that submit a bid to complete the audit for the County. The highest scoring firm is turned over to the County Commission for their approval. The Audit Committee members for the FY 27 and FY 28 include; Karla Mahanes County Clerk, Melinda Lott County Commission Administrative Assistance, Commission President David Kesling, Commissioner Cris Siler, and Angela Barrickman Randolph County Clerk's Office Bookkeeper. Commissioner Barger moved to approve the FY27 & FY28 Audit Committee. All yes – motion passed unanimously.

CONSIDER APPROVAL OF NEW HIRE FOR CAMP PIONEER DIRECTOR POSITION

Camp Pioneer Rec Board submitted the name of applicant Cassie Hedrick to serve as the Camp Pioneer Executive Director position, effective October 12, 2026. Terms are as follows, 90 day probationary period as a temporary employee. After evaluation she will then be considered for the full-time benefited position. Hourly rate of $14.50 an hour with a 37 ½ hour work week with that being based off of scheduled events. Commissioner Barger moved to approved the hire of Cassie Hedrick to the Camp Pioneer Executive Director position. All yes – motion passed unanimously.

CONSIDER APPROVAL OF ORDER ESTABLISHING A PROGRAM TO PERMIT STUDENT OR STUDENTS TO BE APPOINTED AS AN ELECTION OFFICIAL PURSUANT TO HOUSE BILL 4865 AND WV CODE § 3-1-28

County Clerk, Karla Mahanes explained this current Legislation that passed allows Juniors and Seniors to be appointed as Election Officials. This particular Order establishes eligibility requirements and guidelines for those individuals. Counties throughout the State of WV have adopted this particular code. County Clerk Karla Mahanes is presenting this order for the Randolph County Commission to adopt and place on record to have those guidelines adopted for student election officials in Randolph County. Commissioner Barger moved to approve the order to establish a program for student election officials. All yes – motion passed unanimously.

CONSIDER APPROVAL OF SECOND AND FINAL READING OF THE SPECIAL EMERGENCY AMBULANCE SERVICE FEE ORDINANCE

Commissioner Kesling spoke on the ordinance. The County Commission has spoken on the Ordinance at 2 prior meetings. This has been presented to Prosecuting Attorney Parker, attorneys Spillman, Thomas, & Battle, Attorney General's Office and the EMS Board of Directors. A couple questions were presented and after further review with the tax attorney's they have made the changes suggested by the board. Commissioner Barger read the said changes to the amendment in regards to the only changes, which include the exemptions in Article Two. Commissioner Barger also noted that his will be taken to the Chamber of Commerce meeting for public to attend on October 21, 2026 at 8:30 am. They will also have dates to follow in October and November to help the public better understand said ordinance with question-and-answer sessions before going into effect December 1, 2026 and the first payment would be after January 20, 2027. See attached for the finalized and amended Ordinance for the Special Emergency Ambulance Service Fee. Commission President Kesling stated this was going to be a 10-cent fee that can be adjusted if need be. It is something that the commission doesn't want to do but has to do in order to help fund the EMS for the county. Commissioner Barger moved to approve the Special Emergency Ambulance Service Fee. All yes – motion passed unanimously.

FINAL SETTLEMENTS:

Commission President Kesling moved to approve the (6) final settlements, as submitted on the following estates:

Betty Lane Harnden

Co Thi Conant

Peter Joseph Ewashkow

Jerry William Warner

Scott Earl Rinker

Donna Elaine Lemons

BUDGET REVISIONS

Commissioner Barger moved to approve an In-House Budget Revision for the Sheriff's office. Moving from equipment line to computer expenses line in the amount of $109.97. All yes – motion passed unanimously.

Commissioner Barger moved to approve an In-House Budget Revision for Randolph County Commission for Animal Service Fees. Moving from Courthouse Contract Services in the amount of $14,600.00. All yes – motion passed unanimously.

Commissioner Barger moved to approve an In-House Budget Revision for the LEDA pass through grant in the amount of $5,000.00. All yes – motion passed unanimously.

Commissioner Barger moved to approve an In-House Budget Revision to the county grant line in the amount of $10,000.00. All yes – motion passed unanimously.

Commissioner Barger moved to approve an In-House Budget Revision to cover the difference for the HAVA Grant in the amount of $2,183.00. All yes – motion passed unanimously.

DIVISION OF PROPERTY/ERRONEOUS ASSESSMENTS:

Commissioner Barger moved to approve the division of property and erroneous assessments, as submitted All yes- Motion passed

DISTRESSED PROPERTIES: None

ZONING LETTERS: None

FIRE FEE ADJUSTMENTS: Commissioner Barger moved to approve the fire fee adjustments, as submitted. All yes- Motion passed

EMS FEE REFUNDS: None

PAYMENT OF BILLS:

Commissioner Barger moved to pay the bills, as submitted. All yes – Motion passed unanimously

ADJOURN THE MEETING:

Commissioner Barger moved to adjourn the meeting. All yes – Motion passed unanimously

Attest: _____