

STATE OF WEST VIRGINIA

RANDOLPH COUNTY COMMISSION SS:

At a regular session of the County Commission in and for the aforesaid County and State, at the Commission Annex, on the 4th day of December, 2025 at 1:30 p.m.

Present: Randolph County Commission President, David Kesling and Commissioner Chris See.
Commissioner Chris Siler was absent.

Meeting called to order by Commissioner Kesling

PUBLIC COMMENT: None

MINUTES:

Commissioner See moved to approve the minutes from the regular meeting that was held on November 20, 2025, as submitted. All yes – Motion passed unanimously

REPORTS: None

CORRESPONDENCE:

Commissioner Kesling announced that the Commission has been awarded a \$100,000.00 grant that will be used to replace the windows at the main Courthouse. This is a Courthouse Improvement Grant. He said the project will be bid out if needed to be. He said they are very happy to get this grant. He said the windows in the main Courthouse need to be replaced because they let in so much cold air in the winter.

Commissioner Kesling said the Commission received a Thank You card from the Helvetia Public Library for sponsoring their Run For It team.

ANNOUNCEMENTS:

Commissioner Kesling announced that the next County Commission meeting will be held on Thursday December 18, 2025 at 1:30 at this location. He announced that the County Christmas Luncheon will be held at this location on Thursday December 11th at noon. He also announced that the Opioid Committee meeting will be held on Thursday December 18, 2025 at 3:00 pm at this location.

ITEMS FOR DISCUSSION/ACTION:

CONSIDER APPROVAL OF FRONTIER CONTRACT FOR 911

Commissioner Kesling said this is the yearly maintenance contract with Frontier for the 911 Center. He said it is in the amount of \$45,621.05. Commissioner See moved to approve the contract with Frontier for the 911 Center, as submitted. All yes – Motion passed unanimously

CONSIDER APPROVAL OF VOCA GRANT CONTRACT

This item was tabled because it was not ready yet.

CONSIDER RATIFICATION AND APPROVAL OF THE RECOMMENDATION FROM FITZSIMMONS LAW FIRM REGARDING THE WV PBM LITIGATION

Commissioner Kesling said Randolph County is in a lawsuit with several other Counties involving Opioid Litigation. He said there are several different companies involved and the Commission has received a recommendation from the law firm that is representing them on the case. Commissioner See moved to approve the ratification and approval of the recommendation from Fitzsimmons Law Firm, as submitted. All yes – Motion passed unanimously

CONSIDER APPROVAL OF THE HANDBOOK REVISION

Commissioner Kesling said there have been a few updates made to the County Handbook and all of those updates/revisions can be found under section 2.4A. He said the most recent changes are regarding leave of absence and FMLA. He said these changes will bring us up to the most current standards. Commissioner See moved to approve the revisions to the County Handbook, as submitted. All yes – Motion passed unanimously

CONSIDER APPROVAL OF 2026 PAY DATES AND HOLIDAYS (See attached copy)

Commissioner Kesling said they are not changing anything from last year. He read over the list of Holidays. He said this could change if the Governor declares a Holiday. Commissioner See moved to approve the list of pay dates and holidays for 2026, as submitted. All yes – Motion passed unanimously

FINAL SETTLEMENTS:

Commissioner See moved to approve the (5) Final Settlements, as submitted.

Beulah Marie Carr

Richard McClain Davis, Jr.

Loraine Jewel Schoonover

Benny J. Snyder, Sr.

Eulah Jane Yokum

All yes – Motion passed unanimously

BUDGET REVISIONS:

Commissioner See moved to approve an In-House Budget Revision for the Sheriff's Office in the amount of \$1,000.00. This is going out of Sheriff Supplies and into Sheriff's Dues and Subscriptions line. All yes – Motion passed unanimously

Commissioner See moved to approve an In-House Budget Revision for the Sheriff's Office in the amount of \$1,550.00. This is going out of Sheriff Supplies and into Sheriff Equipment Rental line. All yes – Motion passed unanimously

Commissioner See moved to approve an In-House Budget Revision for the Sheriff's Office in the amount of \$681.00. This is going from Equipment and into Drug Dog Supplies and Sheriff Investigation Expense lines. All yes – Motion passed unanimously

Commissioner See moved to approve an In-House Budget Revision for the Circuit Clerk's Office in the amount of \$100.00. This is going from Circuit Clerk Overtime and into Circuit Clerk Fringe Benefits line. All yes – Motion passed unanimously

Commissioner Kesling moved to approve an In-House Budget Revision for the General County fund in the amount of \$250.00. This is going out of Courthouse Overtime and into Courthouse Fringe Benefits line. All yes – Motion passed unanimously

Commissioner Kesling moved to approve a State Budget Revision in the amount of \$90,909.00 for the EMS Equipment Grant. Commissioner Kesling voted yes, Commissioner See voted yes, Commissioner Siler was absent. Motion passed

Commissioner Kesling moved to approve a State Budget Revision in the amount of \$27,025.00 for the Commission. This is going out of Building and Equipment Rental and going into Courthouse Contractual to cover the rent of this building. He said it was taken out of the wrong line and now needs put back into the correct line. Commissioner Kesling voted yes, Commissioner See voted yes, Commissioner Siler was absent. Motion passed

DIVISION OF PROPERTY/ERRONEOUS ASSESSMENTS/INCREASE OF ASSESSMENTS:

Commissioner See moved to approve the division of property, erroneous assessments, and increase of assessments, as submitted. All yes – Motion passed unanimously

DISTRESSED PROPERTIES: None

ZONING LETTERS:

Commissioner See moved to approve a No Zoning letter for Data Ops, as requested. All yes – Motion passed unanimously

FIRE FEE ADJUSTMENTS: None

PAYMENT OF BILLS:

Commissioner See moved to pay the bills, as submitted. All yes – Motion passed unanimously

ADJOURN THE MEETING:

Commissioner See moved to adjourn the meeting. All yes – Motion passed unanimously

Attest: _____

DATE

Thursday, January 1, 2026
Monday, January 19, 2026
Monday, February 16, 2026
Friday, April 3, 2026
Tuesday, May 12, 2026
Monday, May 25, 2026
observed Friday, June 19, 2026
observed Friday, July 3, 2026
Monday, September 7, 2026
Friday, October 2, 2026
Monday, October 12, 2026
Tuesday, November 3, 2026
Wednesday, November 11, 2026
Thursday, November 26, 2026
Friday, November 27, 2026
Thursday, December 24, 2026
Friday, December 25, 2026
Thursday, December 31, 2026

PPE

Sunday, January 4, 2026
Sunday, January 18, 2026
Sunday, February 1, 2026
Sunday, February 15, 2026
Sunday, March 1, 2026
Sunday, March 15, 2026
Sunday, March 29, 2026
Sunday, April 12, 2026
Sunday, April 26, 2026
Sunday, May 10, 2026
Sunday, May 24, 2026
Sunday, June 7, 2026
Sunday, June 21, 2026
Sunday, July 5, 2026
Sunday, July 19, 2026
Sunday, August 2, 2026
Sunday, August 16, 2026
Sunday, August 30, 2026
Sunday, September 13, 2026
Sunday, September 27, 2026
Sunday, October 11, 2026
Sunday, October 25, 2026
Sunday, November 8, 2026
Sunday, November 22, 2026
Sunday, December 6, 2026
Sunday, December 20, 2026

HOLIDAYS

New Year's Day (January 1)
Martin Luther King Day (Third Monday in January)
President's Day (Third Monday in February)
Good Friday
Election
Memorial Day (Last Monday in May)
West Virginia Day (June 20)
Independence Day (July 4)
Labor Day (First Monday in September)
Forest Festival Friday
Columbus Day (Second Monday in October)
Election
Veterans Day (November 11)
Thanksgiving (Fourth Thursday in November)
Day After Thanksgiving (Fourth Friday in November)
Christmas Eve
Christmas Day (December 25)
HALF DAY New Year's Eve

PAY DATE

Friday, January 9, 2026
Friday, January 23, 2026
Friday, February 6, 2026
Friday, February 20, 2026
Friday, March 6, 2026
Friday, March 20, 2026
Thursday, April 2, 2026
Friday, April 17, 2026
Friday, May 1, 2026
Friday, May 15, 2026
Friday, May 29, 2026
Friday, June 12, 2026
Friday, June 26, 2026
Friday, July 10, 2026
Friday, July 24, 2026
Friday, August 7, 2026
Friday, August 21, 2026
Friday, September 4, 2026
Friday, September 18, 2026
Thursday, October 1, 2026
Friday, October 16, 2026
Friday, October 30, 2026
Friday, November 13, 2026
Wednesday, November 25, 2026
Friday, December 11, 2026
Wednesday, December 23, 2026