

STATE OF WEST VIRGINIA

RANDOLPH COUNTY COMMISSION SS:

At a regular session of the County Commission in and for the aforesaid County and State, at the Commission Annex, on the 16th day of October, 2025 at 1:30 p.m.

Present: Randolph County Commission President David Kesling and Randolph County Commissioners, Chris See and Chris Siler

Meeting called to order by Commissioner Kesling

PUBLIC COMMENT: None

MINUTES:

Commissioner See moved to approve the minutes from the regular meeting that was held on October 1, 2025, as submitted. All yes – Motion passed unanimously

REPORTS:

Sheriff Rob Elbon reported that he had been out on a search for a Berkeley County man that had been reported missing. He said his truck was found abandoned a few days ago and his body was located about an hour ago.

Kenneth Watson, Randolph County Court Security gave a report for September, 2025. He said they scanned 2,834 people confiscated 285 knives and 13 pepper sprays. He said they had 59 inmates into custody and process served 156 people. He said the guys are doing a wonderful job. He said there was a high profile case in Magistrate Court this week and the guys did great.

Commissioner Kesling gave a report from the Randolph County Humane Officer. This report covers September 3rd to October 16th. The Humane Officer had 108 calls with 61 being in the County and 47 in the City of Elkins.

CORRESPONDENCE:

Commissioner Kesling said the Commission received correspondence from the people with Game Changer that the Commission partnered with. They sent a Thank You note to the Commission.

ANNOUNCEMENTS:

Commissioner Kesling announced that the next County Commission meeting will be held on Thursday November 6, 2025 at 1:30 at this location.

ITEMS FOR DISCUSSION/ACTION:

CONSIDER APPROVAL OF DOMESTIC VIOLENCE PROCLAMATION

Savannah Mace from Centers Against Violence appeared before the Commission. She read the Proclamation out loud. Commissioner Siler moved to approve the month of October to be known as Domestic Violence Awareness Month in Randolph County, West Virginia. All yes – Motion passed unanimously

CONSIDER APPROVAL OF OPERATION GREEN LIGHT FOR VETERANS PROCLAMATION

Commissioner Kesling said this is something the Commission did last year. He read the Proclamation out loud. He said the Commission will turn the Courthouse green November 4th thru November 11th and the Commission encourages its citizens to display green lights in a window of their place of business or residence from November 4-11, 2025. Commissioner See moved to approve the Proclamation, as submitted. All yes – Motion passed unanimously

CONSIDER APPROVAL OF RATIFICATION OF SIGNATURE ON PICKENS GENERAL STORE, LLC WV ABCA ZONING LETTER

Commissioner Kesling said Hull's Store LLC in Pickens is being acquired and will be doing business as Pickens General Store, LLC. He said they needed a zoning letter from the Commission to send to the WVABCA (West Virginia Alcohol Beverage Control Administration). Commissioner Siler moved to approve the ratification of signature on the WV ABCA zoning letter, as submitted. All yes – Motion passed unanimously

CONSIDER APPROVAL OF RATIFICATION OF SIGNATURE ON SCOTT HILL MANSION ADULT HALLOWEEN SPOOKTACULAR EVENT WV ABCA LETTER

Commissioner Kesling said the Scott Hill Mansion Spooktacular event will take place on November 1, 2025. He said they needed a letter from the Commission to send to the WV ABCA, that the Commission has no objection to the issuance of a beer and wine license for the event. Commissioner See moved to approve the ratification of signature on the letter to the WV ABCA for the Scott Hill Mansion event. All yes – Motion passed unanimously

CONSIDER APPROVAL OF RATIFICATION OF SIGNATURE ON RANDOLPH COUNTY HOUSING AUTHORITY LETTER OF SUPPORT

Commissioner Kesling said the Randolph County Housing Authority is applying for a grant through the WV First Foundation Momentum Initiative Grant Program and they needed a letter of support signed by the County Commission before their next meeting. Commissioner Siler moved to approve the ratification of signature on the letter of support for the Randolph County Housing Authority, as submitted. All yes – Motion passed unanimously

CONSIDER APPROVAL OF JOB CLASSIFICATION CHANGE FOR TWO SHERIFF'S DEPARTMENT EMPLOYEES (See letters attached)

Sheriff Elbon said with the raises the Commission gave the Sheriff's Department was able to bring back two guys that are currently working part-time and move them up to full time. He said the first one is Allen Vanscoy and he would like to move him from part-time status to a full time benefited Deputy Sheriff. Sheriff Elbon said he would like his beginning salary to be \$26.44 per hour as he is already a certified Deputy Sheriff. He would like Mr. Vanscoy to begin working full time on October 20, 2025.

Sheriff Elbon said the second person he would like to make a full time benefited Deputy Sheriff is Roger Foster. He is already a certified Deputy Sheriff so his starting pay will be \$26.44 per hour. He would like Mr. Foster to begin working on October 27, 2025. Commissioner See moved to approve the status change from part time to full time for Allen Vanscoy and Roger Foster, as presented. All yes – Motion passed unanimously

CONSIDER RE-APPOINTMENT TO THE RANDOLPH COUNTY DEPUTY SHERIFF CIVIL SERVICE COMMISSION BOARD

Commissioner Siler moved to approve the re-appointment of Judy Ritchie on the Randolph County Deputy Sheriff Civil Service Commission Board for a four- year term beginning on June 1, 2025 and ending of May 30, 2029. All yes – Motion passed unanimously

FINAL SETTLEMENTS:

Commissioner Siler moved to approve the (5) Final Settlements, as submitted.

Paul Cleveland Bonner

Walter John Brown

Kenneth Terry Pritt

Anthony Francis Silvester

Deloris Jean Silvester

All yes – Motion passed unanimously

BUDGET REVISIONS: None

DIVISION OF PROPERTY/ERRONEOUS ASSESSMENTS/INCREASE OF ASSESSMENTS:

Commissioner Siler moved to approve the division of property, erroneous assessments, and increase of assessments, as submitted. All yes – Motion passed unanimously

DISTRESSED PROPERTIES: None

FIRE FEE ADJUSTMENTS: None

PAYMENT OF BILLS:

Commissioner See moved to pay the bills, as submitted. All yes – Motion passed unanimously

ADJOURN THE MEETING:

Commissioner Siler moved to adjourn the meeting. All yes – Motion passed unanimously

Attest: _____

Office of the
SHERIFF OF RANDOLPH COUNTY

Law Enforcement

32 Randolph Avenue
Suite 201
Elkins, WV 26241

Web: RandolphSheriff.wv.gov
Phone: (304) 636-2111
Fax (304) 630-0467



Tax Office

4 Randolph Avenue
Suite 100
Elkins, WV 26241

Web: wvpropertytaxes.com
Phone: (304) 636-2100
Fax (304) 636-2093

Robert R. Elbon Jr., Sheriff

October 09, 2025

To: The Randolph County Commission

RE: Request to Convert Allen Vanscoy from a Part-Time Deputy Sheriff to a Full-Time Benefited Deputy Sheriff

I respectfully request the approval to change Allen Vanscoy's employment status from part-time non-benefitted Deputy Sheriff to a full-time benefited Deputy Sheriff. If approved his beginning salary as a certified Deputy Sheriff will be \$26.44 per hour.

Mr. Vanscoy is currently employed by the West Virginia Division of Corrections and Rehabilitation as a Parole Officer, and by our Office as a part-time certified Deputy Sheriff. He is a current resident of Randolph County. Mr. Vanscoy is available to begin working full-time with the Sheriff's Office October 20, 2025.

Respectfully,

Robert R. Elbon Jr.
Sheriff

Office of the
SHERIFF OF RANDOLPH COUNTY

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Robert R. Elbon Jr., Sheriff

October 09, 2025

To: The Randolph County Commission
RE: Intent to Revert Deputy Roger Foster to Full-Time Employment

Deputy Roger Foster has requested to be transferred to full-time employment as a Deputy Sheriff due to the existing vacancies within our Office. Deputy Foster has served honorably with our Office since 2012. In 2014 he transitioned to part-time status, and has continued serving in that capacity since. Our Office spoke with legal counsel regarding the request. We were informed that since there was no break in service with Deputy Foster transitioning to part-time, he still maintained civil service seniority for the equivalent of the full-time calculation he worked and just needed re-classified as a full-time Deputy Sheriff. As such it is my intent to re-classify him as a full-time benefitted Deputy Sheriff effective October 27, 2025. His beginning full-time rate of pay will be \$26.44 per hour.

Respectfully,

Robert R. Elbon Jr.
Sheriff