

STATE OF WEST VIRGINIA

RANDOLPH COUNTY COMMISSION SS:

At a regular session of the County Commission in and for the aforesaid County and State, at the Commission Annex, on the 3rd day of July, 2025 at 1:30 p.m.

Present: Randolph County Commission President David Kesling and Randolph County Commissioners, Chris See and Chris Siler.

Meeting called to order by Commissioner Kesling

PUBLIC COMMENT: None

MINUTES:

Commissioner See moved to approve the minutes from the regular meeting that was held on June 26, 2025, as submitted. All yes – Motion passed unanimously

REPORTS:

911/OEM Director, Michael Miller appeared before the Commission. He said the storms last Thursday caused the power and digital service to go out and Premier had to come back in and adjust it.

Kenneth Watson with Randolph County Court Security appeared before the Commission. He said he would like to give a Court Security report for the month of June. He said they scanned a total of 1,770 people, confiscated 147 knives, no guns and 4 pepper spays. He said that was for all of the buildings. He said there were 40 inmates transferred into their custody and 130 papers processed for the month. Commissioner Siler asked if they had enough radios, weapons, phones etc. Mr. Watson said they could always use more cell phones and they are short on radios too. Commissioner Siler said the way they are all spread out throughout the buildings we need to make sure they have good contact with each other. He asked Mr. Watson to get the Commission a list of what they are short on and they will try to get them what they need.

Rhett Dusenberry from Congressman Moore's office went over grant information with the Commission. He said the Congressman is busy in D.C. right now but if the Commission needs anything to please let them know.

Sheriff Elbon said they got the vehicles moved off of the lot as the Commission asked them to.

CORRESPONDENCE:

Commissioner Kesling said the Commission received a letter from Rhonda Coffman with Meals on Wheels thanking the Commission for their continued support. The Commission puts \$7,500.00 in the budget for them every year.

ANNOUNCEMENTS:

Commissioner Kesling announced that the next meeting of the County Commission will be held on July 17, 2025 at 1:30 p.m. This meeting will be held in the Commission Annex which is the Old IGA building.

Commissioner Kesling announced that the Courthouse complex will be closed on July 4, 2025 for Independence Day.

Commissioner Kesling said the reason they asked the Sheriff to move vehicles from behind the Wees Annex and the James Cain Annex was to free up parking spots. He said the Commission has decided not to renew the contract with Masonic Lodge for use of their parking lot, which will be effective in August. He said with the Lease of this building and parking lot we can use this lot now for parking.

Commissioner Kesling said the County Commission started negotiating with the Supreme Court last January because we had to find space for the new Judge. He said they decided to use the County Commission meeting room for the new Courtroom. He said then they were told they needed a place for

Jury selection and it needed to be somewhere close to the Courthouse. He said they had to find a space for that. He said the Commission decided to rent the front part of this building for that purpose. He said now the two Judges have come to an agreement to share the main courtroom for Jury selection. He said the Commission decided to start having their meetings here and had the bench put in that they used in the other meeting room. He said grant money paid for the chairs and Wood tech made the State Seal for them. He said they will use it temporarily until something better comes up.

Commissioner Siler announced that he has been working on amendments to the Fire Fee Ordinance and is closer to having it complete. He said he has been working with Ernie George, Tammy Hinzman and the Assessor's Office on this.

#### ITEMS FOR DISCUSSION/ACTION:

##### CONSIDER APPROVAL OF NEW HIRE FOR SHERIFF'S DEPARTMENT COURT SECURITY (See copy attached)

Sheriff Elbon appeared before the Commission. He said he would like to request the hiring of Steven Duane Johnson as a full time benefited Court Security Officer. He said his salary would be \$28,454.40 annually or \$13.68 per hour. He said he would be placed on a 90 probationary period and he would like for him to begin working on July 7, 2025. He said after he completes the 90 day probationary period his salary would increase to \$29,952.00 annually or \$14.40 per hour. He has successfully passed a background investigation. Commissioner Siler moved to approve the hiring of Steven Duane Johnson as a full time Court Security Officer, as presented. All yes – Motion passed unanimously

##### CONSIDER APPROVAL OF THE 2025-2026 VOCA GRANT APPLICATION

Mindy Boggs, Victim Services Coordinator with the Randolph County Prosecuting Attorney's Office, appeared before the Commission. She said she was there to ask the Commission to approve the 2025-2026 VOCA Grant Application. She said they are requesting a little more this year. She said they are requesting \$49,756.00 from the grant which would make the County total \$10,275.00. She said all together that is \$60,031.00 which would be used to pay her salary and benefits and for travel and training. She said this would be 26 years for the VOCA grant and she really does appreciate their support of this job. She said it really helps the victims of the County. She said last year they had 1,884 cases in Magistrate Court and 735 contact with victims. She said for the first 6 months of this year they have had 83 new crime victims. She said they even go to court with them. Commissioner Siler said they really appreciate the job she does. Commissioner Siler moved to approve the 2025-2026 VOCA Grant Application, as submitted. All yes – Motion passed unanimously

##### CONSIDER APPROVAL OF RATIFICATION OF SIGNATURES ON ZONING LETTERS

Commissioner Kesling said the Commission was contacted by two different businesses that needed zoning letters. He said this is a letter that states that Randolph County has no zoning regulations or restrictions or needed permits outside of Municipal or City Limits. Commissioner See moved to approve the ratification of signatures on two zoning letters, as submitted. All yes – Motion passed unanimously

##### CONSIDER APPROVAL OF RATIFICATION OF SIGNATURES ON WELCOME LETTER (See copy attached)

Commissioner Siler said the Commission wrote a letter to welcome teams from outside the County that are coming here to play in the Little League Tournaments. He said this is the 2025 State Little League Tournaments that will be held at the Elkins Little League Field on July 11 and 18<sup>th</sup>. Commissioner Siler moved to approve the ratification of signatures on the Welcome Letter, as submitted. All yes – Motion passed unanimously

Commissioner Siler said the Commission helped with the paving of the lot and with the new scoreboard at the Little League Field. Sheriff Elbon said it looks awesome over there and it's been painted and they have new bleachers.

##### CONSIDER APPROVAL OF FUNDING REQUEST FOR HARMAN VOLUNTEER FIRE DEPARTMENT

Commissioner Kesling said the Commission received a letter from Jerry Teter with the Harman Volunteer Fire Department requesting funding for their 4<sup>th</sup> of July Celebration that they have every year. The letter

said that the fireworks display costs \$6,000.00. They also have vendors, car/truck show, chicken bar-b-que and various other activities going on that day. Commissioner See said they have helped them in the past with this. Commissioner See moved to approve the funding request from the Harman Volunteer Fire Department in the amount of \$2,500.00 and that is to be taken out of Hotel/Motel Tax funds. All yes – Motion passed unanimously

FINAL SETTLEMENTS:

Commissioner Siler moved to approve the (7) Final Settlements, as submitted.

Sharon Kay Bennett

Henry Allen Ford, Sr.

Mary Lou Irwin

Gloria Becky Kelley

Eli Poling

Steven Michael Ross

Mary E. Staples

All yes – Motion passed unanimously

BUDGET REVISIONS: (1)

Commissioner See moved to approve a Budget Revision for North Central Community Corrections in the amount of \$225,000.00 from Community Corrections fund (072-731-56-00) to Community Corrections Grant (151-338-97-2). All yes – Motion passed unanimously

DIVISION OF PROPERTY/ERRONEOUS ASSESSMENTS:

Commissioner Siler moved to approve the division of property and erroneous assessments, as submitted. All yes – Motion passed unanimously

DISTRESSED PROPERTIES: None

FIRE FEE ADJUSTMENTS: None

PAYMENT OF BILLS:

Commissioner See moved to pay the bills, as submitted. All yes – Motion passed unanimously

ADJOURN THE MEETING:

Commissioner See moved to adjourn the meeting. All yes – Motion passed unanimously

Attest: \_\_\_\_\_



Office of the  
**SHERIFF OF RANDOLPH COUNTY**

**Law Enforcement**

32 Randolph Avenue  
Suite 201  
Elkins, WV 26241

Web: [RandolphSheriff.wv.gov](http://RandolphSheriff.wv.gov)  
Phone: (304) 636-2111  
Fax (304) 630-0467



**Tax Office**

4 Randolph Avenue  
Suite 100  
Elkins, WV 26241

Web: [wvpropertytaxes.com](http://wvpropertytaxes.com)  
Phone: (304) 636-2100  
Fax (304) 636-2093

**Robert R. Elbon Jr., Sheriff**

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June 26, 2025

To: The Randolph County Commission  
RE: Request to hire Steven Duane Johnson

I respectfully request the approval to hire Steven Duane Johnson as a full-time benefited Court Security Officer. If approved, his beginning salary will be \$28,454.40 annually/\$13.68 per hour. Mr. Johnson will be on a probationary period starting on July 7, 2025. After successful completion of a ninety-day probationary period, the salary will adjust to \$29,952.00 annually / \$14.40 per hour

Mr. Johnson is a current resident of the Elkins area of Randolph County. A background investigation was completed by our Office, which he successfully passed. Mr. Johnson is available to begin work with the Sheriff's Office on July 7, 2025.

Respectfully,

Robert R. Elbon Jr.  
Sheriff

# Randolph County Commission



## Commissioners

David L. Kesling

Chris See

Christopher Siler

**July 3, 2025**

Dear Visitors,

On behalf of the Randolph County Commission, it is our sincere pleasure to welcome you to Elkins and Randolph County for the 2025 State Little League Tournaments held at the Elkins Little League Field on July 11th and 18th.

We are honored to host teams, families, coaches, and fans from across West Virginia for this exciting event. Randolph County is proud of our strong sense of community, scenic beauty, and love for youth sports—and we're thrilled to share it all with you this weekend.

While you're here, we hope you'll take time to explore all our county has to offer—from our historic downtown and friendly local businesses to our beautiful parks, rivers, and mountain landscapes. Whether you're grabbing a bite to eat, shopping in local stores, or simply enjoying a summer evening at the ballpark, we hope your time here is memorable and enjoyable.

Best of luck to all the athletes participating—we commend your hard work, dedication, and sportsmanship. May this tournament be filled with great competition, teamwork, and lasting memories.

Welcome to Randolph County—we're glad you're here!

Warm regards,

**Randolph County Commission**

David Kesling, President

Chris See, Commissioner

Cris Siler, Commissioner