

STATE OF WEST VIRGINIA

RANDOLPH COUNTY COMMISSION SS:

At a regular session of the County Commission in and for the aforesaid County and State, at the Wees Annex, on the 16th day of January, 2025 at 1:30 p.m.

Present: Randolph County Commission President David Kesling and Randolph County Commissioners, Chris Siler and Chris See

Meeting called to order by Commissioner Kesling

PUBLIC COMMENT: None

MINUTES:

Commissioner See moved to approve the minutes from the regular meeting that was held on January 2, 2025, as submitted. All yes – Motion passed unanimously

REPORTS:

Sheriff Elbon gave a year end report for his Law Enforcement Office. He said this is something Chief Deputy Brad Sharp prepares every year. He said they had 6,973 calls for service. There were 578 offenses, 171 people arrested, 377 car wrecks, 1,698 traffic stops with 768 warnings and 509 citations issued. He said they also served paperwork and completed 49 transports. He reported on the activity of Nicky and Twix, the two K-9 Officers. Commissioner Siler asked how many Deputies does Sheriff Elbon have at this time and he said 18. He said Deputy Waldron is on military leave for one year.

911/OEM Director, Mike Miller reported that Motorola was at the 911 Center the day before and did an update on the Siron network. He said they had to go up to the Rich Mountain tower and borrowed a snow cat to get up there. He said the snow cat lost power and they spent most of the night trying to get it back out. He said there is a lot of equipment at the 911/OEM Office that is going out of date. He said that is something they will need to keep an eye on. Commissioner Kesling asked about the television station removing local news channels. He asked if Mr. Miller knew if there can only be one station in the County. Mr. Miller said he doesn't know. Commissioner Kesling said the public has been reaching out to the Commissioners about this. Robbie Morris was present and said it's a contract dispute with Nexstar Media Group. Commissioner See said they reached out to some other companies years ago such as Time Warner and they didn't want to come in here.

Rhett Dusenbury was present. He said he was hired by Congressman Riley Moore and he is going next week to DC for training. He said he is happy to be able to stay working with the County Commission.

North Central Community Corrections Director, Erin Golden appeared before the Commission. She said there are currently 105 participants on the program and the program has saved \$1,009,514.40 in regional jail bills so far this fiscal year.

CORRESPONDENCE: None

ANNOUNCEMENTS:

Commissioner Kesling announced the Courthouse will be closed on Monday January 20, 2025 for Martin Luther King, Jr. Day. He announced the next meeting of the County Commission will be held on February 6, 2025 at 1:30 p.m. in the Wees Annex.

ITEMS FOR DISCUSSION/ACTION:

CONSIDER RATIFICATION OF SIGNATURE ON FY26 BUDGET REQUEST FROM THE CITY OF ELKINS (See copy attached)

Commissioner Kesling said the Commission received a letter from Elkins City Clerk, Sutton Stokes regarding the funding of the Humane Officer. They are going to be working on their budget soon and need that information. Commissioner Kesling said the City of Elkins usually gives the County

Commission \$7,000.00 per year in funding for the Humane Officer. He said this year they are asking for \$10,000.00 because of the increasing demand for service within the Elkins city limits. Commissioner Kesling said the Humane Officer is going to prepare a report for them. Commissioner Siler moved to approve the ratification of signature on the FY26 budget request letter for the City of Elkins, as presented. All yes – Motion passed unanimously

CONSIDER APPROVAL OF MICROLOGIC'S MBPS PROJECT RESOLUTION

A representative from Micrologic appeared before the Commission. He provided the Commission with a map of the fiber project in Randolph County. He said they are headquartered in Buckhannon but purchased property on Harrison Avenue to set up an office so people can walk in and pay their bill, etc. He said they have the largest WISP service with 100 towers over 9 counties. He said they are working on 2 projects in Randolph County. He said one is in the rural area in Job, Whitmer and Gandy and they have 13 miles to do. He said there are currently 4,900 unserved locations they are working on. He said within the next few months they will be turning up the service in Norton, Coalton and Elkins areas. He said they have to co-locate on Mon Power poles and there is a permit process to do that which has changed over the last 2 years and is getting more expensive. Senator Robbie Morris was also present for this discussion. Commissioner Kesling said the County Commission received a check for \$957,000.00, in which the County is a pass thru agency, for the Micrologic project. Commissioner Siler moved to approve Micrologic's MBPS project resolution in the amount of \$957,000.00. All yes – Motion passed unanimously

CONSIDER APPROVAL OF STATE OF EMERGENCY POLICY FOR HANDBOOK

Commissioner Kesling said with the recent bad weather the Courthouse had to be closed for a couple of days. He said there is nothing in the policy handbook about this situation. He said he talked to an HR representative and they came up with something for the handbook. Commissioner Kesling read over what they came up with. Discussion followed. Commissioner Siler said for the Deputies and 911 Center they should go by what the Civil Service Board does. He said if the person had to work, they would get time and a half or if they didn't have to work, they would get time and a half or they could take another calendar day off. Commissioner Siler said he thinks the Commission should do the calendar day off policy. Commissioner Kesling said the HR representative did not find that in the Code anywhere. He said he would like to talk to him some more about this before a decision is made. Commissioner Siler moved to table this item until further clarification. All yes – Motion passed unanimously

CONSIDER APPROVAL OF NEW HIRES FOR COMMUNITY CORRECTIONS (See copies attached)

North Central Community Corrections Director, Erin Golden appeared before the Commission. She said Zachary Judy left his position in her office back in November. She said they conducted interviews for the position. She said at the last board meeting the board approved for her to hire 2 people because they feel with a another Judge now they are going to be busier. She said the first person she would like to hire is Brock Schoonover. This would be for a full time DRC Officer position with full benefits with a starting wage of \$14.42 per hour and he will be placed on a 90 day probationary period. She said this position is already budgeted for in the 072 fund. Commissioner Siler moved to approve the hiring of Brock Schoonover, as submitted. All yes – Motion passed unanimously

Erin Golden said the next person she would like to hire is Linlee Haddix. This would be for a full time DRC Officer position with full benefits with a starting wage of \$14.42 per hour and she will be placed on a 90 day probationary period. She said this position's salary and benefits will come out of the 072 funds. Commissioner Siler moved to approve the hiring of Linlee Haddix, as submitted. All yes – Motion passed unanimously

CONSIDER PAYMENT DISBURSEMENT OF 3RD PAYMENT TO VERITAS FOR THE COURTROOM CONSTRUCTION

Commissioner Kesling said this is for a payment to Veritas Contracting, LLC which is the contractor that is working on the new Judge's courtroom renovations in the Cain Annex. He said the original contract was for \$218,785.00. He said this is the third payment the County has paid and this payment is in the amount of \$22,574.85. He said that leaves a balance of \$151,064.25 remaining to be paid. He said he

meets with them weekly and will be doing a walk thru tomorrow. He said they are waiting for the Supreme Court IT to come and run the data lines to the bench. He said they also found out that the height of the walls are too high. They were built at 41 ½ inches and they were supposed to be 36 inches. He said he isn't sure whose fault that was but he will find out. He said there are also some other change orders that will have to be done and the furniture still has to be purchased. He said all together it will be around \$300,000.00. Commissioner See moved to approve the payment disbursement to Veritas Contracting, LLC in the amount of \$22,574.85. All yes – Motion passed unanimously

FINAL SETTLEMENTS:

Commissioner See moved to approve the (3) Final Settlements, as submitted.

Danny Charles Moss

Roger Phillip Roy

Larry Duane Smith

All yes – Motion passed unanimously

BUDGET REVISIONS: (3) (See attached copies)

Commissioner Kesling moved to approve a State Budget Revision for the Micrologic MBPS Project in the amount of \$957,000.00. Commissioner Kesling voted yes, Commissioner Siler voted yes, Commissioner See voted yes. Motion passed

Commissioner Kesling moved to approve a State Budget Revision for the Cyber Security Grant in the amount of \$12,447.00. Commissioner Kesling voted yes, Commissioner Siler voted yes, Commissioner See voted yes. Motion passed

Commissioner Kesling moved to approve a State Budget Revision for a bond refund in the amount of \$420.00. Commissioner Kesling voted yes, Commissioner Siler voted yes, Commissioner See voted yes. Motion passed

DIVISION OF PROPERTY/ERRONEOUS ASSESSMENTS:

Commissioner See moved to approve the division of property and erroneous assessments, as submitted. All yes – Motion passed unanimously

DISTRESSED PROPERTIES: None

FIRE FEE ADJUSTMENTS:

Commissioner Siler moved to approve the 18 fire fee adjustments, as submitted. All yes – Motion passed unanimously

PAYMENT OF BILLS:

Commissioner See moved to pay the bills, as submitted. All yes – Motion passed unanimously

ADJOURN THE MEETING:

Commissioner See moved to adjourn the meeting. All yes – Motion passed unanimously

Attest: _____

Randolph County Commission



Commissioners

David L. Kesling

Chris See

Christopher Siler

January 8, 2025

Sutton Stokes
City Clerk
City of Elkins
401 Davis Avenue
Elkins, WV 26241

Dear Mr. Stokes,

The Randolph County Commission respectfully submits this formal request to the City of Elkins for funding assistance in the amount of \$10,000 from the City's Fiscal Year 2026 budget. These funds will be allocated toward partial reimbursements for cases managed by our humane officer within the Elkins city limits.

Our humane officer plays a vital role in ensuring the welfare of animals and the safety of the community, responding to calls, investigating cases, and enforcing local ordinances. With the increasing demand for services within Elkins, it is essential to secure adequate funding to maintain and enhance this critical coverage. The requested amount will help offset operational expenses and ensure the continuation of effective and timely responses to incidents within the city.

We greatly value our partnership with the City of Elkins and appreciate your ongoing support in addressing shared responsibilities. The Randolph County Commission looks forward to working collaboratively to ensure the health and safety of all residents and animals within our community.

Please feel free to contact me at your earliest convenience if further details or discussions are needed regarding this funding request. Thank you for your consideration, and we look forward to your response.

Sincerely,

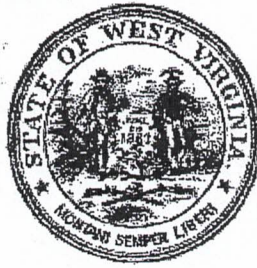
David Kesling
President
Randolph County Commission

North Central Community Corrections

Randolph County Office
5 Randolph Ave. Suite 2
Elkins, WV 26241

Rodney Vandevender
DRC Officer

DRC Officer



ERIN N. GOLDEN
EXECUTIVE DIRECTOR

Phone: 304-636-5273
Fax: 304-636-7576

Kimberly Collins
DRC Officer

DRC Officer

January 15, 2025

Randolph County Commission
4 Randolph Ave.
Courthouse Annex
Elkins WV, 26241

Dear Commissioners,

This Letter is a request for approval by the Randolph County Commission to hire Brock Schoonover for the North Central Community Corrections for a full time DRC Officer position. With this request to start on February 3, 2025 at the wage of \$14.42 an hour (\$30,000.00 a year) with full benefits with a 90-day probation period. This will fill the vacancy of our DRC Officer position that is budgeted in 072. Please Contact our office with any question or concerns.

Sincerely,

A handwritten signature in cursive script, appearing to read "Erin N. Golden".

Erin N. Golden
Executive Director
North Central Community Corrections

North Central Community Corrections

Randolph County Office
5 Randolph Ave. Suite 2
Elkins, WV 26241

Rodney Vandevender
DRC Officer

DRC Officer



ERIN N. GOLDEN
EXECUTIVE DIRECTOR

Phone: 304-636-5273
Fax: 304-636-7576

Kimberly Collins
DRC Officer

DRC Officer

January 15, 2025

Randolph County Commission
4 Randolph Ave.
Courthouse Annex
Elkins WV, 26241

Dear Commissioners,

This Letter is a request for approval by the Randolph County Commission to hire Linlee Haddix for the North Central Community Corrections for a full time DRC Officer position. With this request to start on February 3, 2025 at the wage of \$14.42 an hour (\$30,000.00 a year) with full benefits with a 90-day probation period. This will come out of account 072. Please Contact our office with any question or concerns.

Sincerely,

A handwritten signature in cursive script, appearing to read "Erin N. Golden", is written over a horizontal line.

Erin N. Golden
Executive Director
North Central Community Corrections

State BUDGET REVISION 01/16/2025

Reason for Revision:	Micrologic.MPBS Project
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REVENUES:

ACCOUNT NUMBER	Account Name	PREVIOUSLY APPROVED		INCREASE	DECREASE	REVISED	
		AMOUNT				AMOUNT	
001-322-91-5				\$957,000.00			

EXPENDITURES:

ACCOUNT NUMBER	Account Name	PREVIOUSLY APPROVED		INCREASE	DECREASE	REVISED	
		AMOUNT				AMOUNT	
001-442-230.00				\$957,000.00			

Total: \$957,000.00

1-16-2025
 DK moved
 DK yes
 - see yes
 - Siler yes

State BUDGET REVISION 01/16/2025

Reason for Revision:	Cyber Security Grant
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REVENUES:

ACCOUNT NUMBER	Account Name	PREVIOUSLY APPROVED		INCREASE	DECREASE	REVISED	
		AMOUNT				AMOUNT	

EXPENDITURES:

ACCOUNT NUMBER		PREVIOUSLY APPROVED		INCREASE	DECREASE	REVISED	
		AMOUNT				AMOUNT	
001-424-4-59.00	Courthouse Equipment				\$12,447.00		
001-442-2-30.25	Cyber Security Grant			\$12,447.00			

Total: \$12,447.00

1-16-2025
 DK moved
 DK yes
 C see yes
 C siler yes

State BUDGET REVISION 01/16/2025

Reason for Revision:	Bond Refund
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REVENUES:

ACCOUNT NUMBER	Account Name	PREVIOUSLY APPROVED		INCREASE	DECREASE	REVISED	
		AMOUNT	AMOUNT			AMOUNT	AMOUNT
001-382-92-3	Restituition			\$420.00			

EXPENDITURES:

ACCOUNT NUMBER		PREVIOUSLY APPROVED		INCREASE	DECREASE	REVISED	
		AMOUNT	AMOUNT			AMOUNT	AMOUNT
001-424-2-30.00	Courthouse Contract Serv			\$420.00			

Total: \$420.00

1-16-2025
 DK moved
 DK yes
 c-see yes
 c-siler yes