

STATE OF WEST VIRGINIA

RANDOLPH COUNTY COMMISSION SS:

At a regular session of the County Commission in and for the aforesaid County and State, at the James F. Cain Court House Annex, on the 18th of January, 2024 at 1:30 p.m

Present: Randolph County Commission President Chris Siler and Commissioners Chris See and David Kesling

Meeting called to order by Commissioner Siler

PUBLIC COMMENT: None

MINUTES:

Commissioner Kesling moved to approve the minutes from the regular meeting that was held on January 4, 2024, as submitted. All yes – Motion passed unanimously

REPORTS:

Commissioner Kesling reported that North Central Community Corrections Director, Erin Golden, dropped off her report to the Commissioners, but had to leave. (See copy attached)

Randolph County Assessor, Phyllis Yokum appeared before the Commission. She said she started working in the Assessor's Office on July 8, 1982 and at that time there were 3 employees and they did everything by hand. There were no computers. She said after a 43 year career she feels it's time to retire. She said she is excited for the next chapter and wants to spend time with her daughters and grandchildren and she also wants to travel. She said she told her staff about this and two employees in her office expressed an interest in running for the position. Those are Lance Marcum and Seth Pratt and she said both are experienced and would do a good job as Assessor. She said her last day working will be December 31, 2024. All three Commissioners said she will be missed. Commissioner Kesling said he looks forward to working with her this last year. Commissioner Siler said he appreciates everything she has done for the County.

Randolph County Sheriff, Rob Elbon appeared before the Commission. He said he wanted to give a year end report of the Sheriff's Office Law Enforcement Activity for 2023. He said they answered 7,085 calls in 2023 which is up 13% from 2022. He said they arrested 145 individuals for 230 offenses which 40 were felonies and 190 misdemeanors. They made 1,183 traffic stops with 326 citations issued and 430 warnings issued. He said they made 61 transports out of the County with 40 of those being for mental hygiene. He went over the days of the week they are the busiest. He said the fleet of vehicles is doing well but he would like to phase out a couple of the older vehicles soon. (See copy attached)

Brenda Wiseman, Randolph County Clerk, said the filing period for the upcoming election is January 8th

has the filing packets ready if anyone would want to come pick one up. She provided a list of the candidates that have filed so far.

CORRESPONDENCE: None

ANNOUNCEMENTS:

Commissioner Siler announced that the next regular meeting will be on February 1, 2024 at 1:30 p.m. He also said budget requests from any outside agencies are due to the Commission Office by January 31, 2024.

ITEMS FOR DISCUSSION/ACTION:

CONSIDER HIRE OF ARCHITECTURAL FIRM FOR JAIL RESTORATION PROJECT

Commissioner Kesling said the Commission advertised in the paper for an expression of interest in the jail restoration project. He said three firms responded. Those three firms were Thrasher Engineering from Bridgeport, McKinley Architecture and Engineering from Wheeling and VanNostrand PLLC out of Buckhannon. He said VanNostrand did the restoration of the main courthouse basement and also the Commission meeting room. He said they are very familiar with the old jail and are well known for working on old buildings in the State. Commissioner Kesling moved to hire VanNostrand PLLC to do jail restoration project. All yes – Motion passed unanimously

Commissioner Kesling showed a power point presentation of the old jail and explained what they want to do with it. He said the funding for the design and architect work will come out of what is left in Coal Severance funds and Coal re-allocation funds and also the LATCF grant funds. He said they are trying to avoid using any taxpayers money for this project. He said the second Judge's Offices will be upstairs in the Annex and this meeting room will be turned into a second courtroom. He said they are hoping to get started on the jail renovation in 2-3 months and they are going to try to move over there right after the forest festival in October of 2024.

CONSIDER APPROVAL OF FUNDING REQUEST FOR SENIOR COMPANION PROGRAM (See copy attached)

Commissioner Siler read a letter out loud from Becky Edwards, Senior Companion Program Director. The letter asked for \$250.00 in funding from the Commission. This program allows companions to provide 5-40 hours per week visiting older adults. The senior companion volunteers are 55 years or older and receive a stipend per hour for their volunteer service and mileage reimbursement. Commissioner Kesling said the Commission gave funding for this project before. Commissioner Kesling moved to approve the funding request in the amount of \$250.00 for the Senior Companion Program, as submitted. That is to be taken out of courthouse contractual funds. All yes – Motion passed unanimously

CONSIDER APPOINTMENT OF BALLOT COMMISSIONERS FOR 2024 ELECTION CYCLE (See copies attached)

Randolph County Clerk, Brenda Wiseman presented the Commission letters from the Republican Executive Committee and the Democrat Executive Committee. Commissioner Kesling moved to approve the appointment of Barbara W. Tyre as the Republican Ballot Commissioner and Patricia Rossi as the Democrat Ballot Commissioner for the 2024 election cycle, as submitted. All yes – Motion passed unanimously

FINAL SETTLEMENTS/ANNUAL ACCOUNTINGS:

Commissioner Kesling moved to approve the (5) Final Settlements, as submitted.

Marguerite Lou Byrne

Jean Lawrence

Delma Columbine Miller

James Walter Miller, Jr.

Marianne Chambers Skidmore

All yes – Motion passed unanimously

BUDGET REVISIONS: (See attached copy)

Commissioner Siler moved to approve a State Budget Revision. This is for the Opioid money that was received and for the Court Security Grant money that was received. The total amount of the budget revision is \$516,801.31. Commissioner Siler voted yes, Commissioner Kesling voted yes, Commissioner See voted yes – Motion passed

DIVISION OF PROPERTY/ERRONEOUS ASSESSMENTS:

Commissioner Kesling moved to approve the divisions of property and erroneous assessments, as submitted. All yes – Motion passed unanimously

DISTRESSED PROPERTIES: None

FIRE FEE ADJUSTMENTS:

Commissioner See moved to approve the (81) fire fee adjustments, as submitted. All yes – Motion passed unanimously

PAYMENT OF BILLS:

ADJOURN THE MEETING:

Commissioner Kesling moved to adjourn the meeting. All yes – Motion passed unanimously

Attest: _____

North Central Community Corrections

Randolph County Office

18-January-2024

| | 2017-2018* | 2018-2019* | 2019-2020* | 2020-2021* | 2021-2022* | 2022-2023* | 2023-2024 |
|------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|---------------------|
| Total Number of Offenders | 287 | 310 | 308 | 349 | 269 | 260 | 122 |
| Full Participants | 82 | 78 | 56 | 44 | 16 | 40 | 6 |
| Condition of bond | 124 | 149 | 172 | 202 | 115 | 135 | 56 |
| Services | 25 | 14 | 27 | 47 | 11 | 46 | 7 |
| Parole Offenders | 16 | 28 | 15 | 25 | 3 | 13 | 1 |
| Check ins and ds | 15 | 15 | 11 | 1 | 1 | 3 | 0 |
| Probation | 20 | 26 | 28 | 12 | 5 | 26 | 6 |
| Completed Program | 75 | 88 | 86 | 120 | 103 | 97 | 52 |
| Terminated from Program | 108 | 123 | 99 | 102 | 83 | 65 | 14 |
| Reentered Program from | 34 | 25 | 25 | 15 | 19 | 21 | 2 |
| Offenders in Rehab | 7 | 3 | 10 | 4 | 6 | 15 | 7 |
| Community Service Hours | 2,876 | 3,330 | 1,030 | 3,920 | 1,113 | 1,373 | 835 |
| Employment Hours | 39,592 | 27,500 | 26,540 | 16,720 | 18,560 | 17,920 | 11,580 |
| BIPPS Obtained | 8 of 10 | 8-14 | 9-17 | 10-20 | 8-10 | 7-10 | 4-9 |
| Drug Screens Administered | 2,521 | 2,001 | 2,697 | 2,296 | 2,170 | 2,618 | 1,812 |
| Positives | 290 | 261 | 394 | 495 | 448 | 396 | 154 |
| Negatives | 2,231 | 1,740 | 2,303 | 1,801 | 1,722 | 2,222 | 1,658 |
| Community Services Saving | \$25,165.00 | \$29,137.50 | \$9,012.50 | \$34,300.00 | \$9,738.75 | \$12,013.75 | \$7,306.25 |
| Fees Collected | \$18,319.59 | \$31,113.80 | \$36,553.00 | \$21,955.00 | \$25,484.00 | \$32,262.00 | \$15,268.00 |
| Amount Saved ** | \$1,932,557.25 | \$1,889,331.25 | \$1,921,839.25 | \$1,931,001.75 | \$1,640,849.75 | \$1,486,679.00 | \$921,437.00 |
| Total Amount Save the County | <u>\$1,957,722.25</u> | <u>\$1,918,468.75</u> | <u>\$1,930,851.75</u> | <u>\$1,965,301.75</u> | <u>\$1,650,588.50</u> | <u>\$1,498,692.75</u> | <u>\$928,743.25</u> |

*Totals for Fiscal Years 2015-2016, 2016-2017, 2017-2018, 2018-2019, 2019-2020, 2020-2021, 2021-2022, 2022-2023 are based on end of the year totals. Totals for Fiscal Year 2023-2024 of the offenders are based on current active offenders on the program.

**Total amount saved based on Regional Jail fees of \$48.25 per day to house an inmate.

Office of the SHERIFF OF RANDOLPH COUNTY

Law Enforcement

32 Randolph Avenue
Suite 201
Elkins, WV 26241

Web: RandolphSheriff.wv.gov
Phone: (304) 636-2111
Fax (304) 630-0467



Tax Office

4 Randolph Avenue
Suite 100
Elkins, WV 26241

Web: wvpropertytaxes.com
Phone: (304) 636-2100
Fax (304) 636-2093

Robert R. Elbon Jr., Sheriff

2023 SHERIFF'S OFFICE LAW ENFORCEMENT ACTIVITY January 01- December 31, 2023

Calls: 5,902 (+16%)

Cases: 448 for 619 Offenses (+16% & +18%)

Misdemeanor Offenses: 469 (+24%)

Felony Offenses: 150 (+3%)

Arrests: 145 Individuals for 230 Offenses (+7% & +19%)

Felony: 40 (-22%)

Misdemeanor: 190 (+28%)

Collisions: 309 (-0.5%)

Reportable: 154 (-20%)

Private Property Exchanges/Non-Reportable: 155 (+32%)

Traffic Stops: 1,183 (-1%)

Citations: 326 issued for 384 Violations (+5% & +4%)

Warnings: 430 (+24%)

Civil Process Attempts by Law Enforcement: 126 (-14%)

Writs: 64 (+8%)

Misc.: 62 (-29%)

Transports: 61 (Includes 40 Mental Hygienes) (+3% & +54%)

Total Activity with Traffic Stops: 7,085 (+13%)

Law Enforcement completed approximately 230,750 patrol miles. (+1%)

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**SHERIFF'S OFFICE LAW ENFORCEMENT
CALL INFORMATION
JANUARY 01 – December 31, 2023**

Days of Week for Three Highest Call Volumes:

3: Tuesday (1,201 Calls)
2: Wednesday (1,255 Calls)
1: Thursday (1,292 Calls)

Day of Week with Lowest Call Volume:

Sunday (751 calls)

Five Busiest Hours for Call Volumes:

5: 0900-1000 (478 Calls)
4: 1300-1400 (481 Calls)
3: 1500-1600 (551 Calls)
2: 1600-1700 (574 Calls)
1: 1400-1500 (611 Calls)

Three Slowest Hours for Call Volumes:

3: 0500-0600 (48 Calls)
2: 0200-0300 (43 Calls)
1: 0400-0500 (32 calls)



AmeriCorps Seniors

January 8, 2024

Randolph County Commission
4 Randolph Avenue
Suite 102
Elkins, WV 26241

*\$250.00
CH contractual*

Dear County Commissioners,

I am writing to you about the Senior Companion Program that has been a vital part of the Randolph County community for several years. The Senior Companion Program is a volunteer program that helps keep people in their own homes that are at risk of losing their independence. Senior Companions provide 5-40 hours per week visiting older adults, most who live alone and would like to have someone share part of their day.

One of the hardest things to have to do as we face getting older is the thought of losing our independence because we can no longer take care of ourselves and our surroundings. The days can be long and lonely, especially for those who live alone. Studies show that loneliness can result in depression, anxiety and make certain conditions worse. Our children work or no longer live close and live busy lives. Our Senior Companion Volunteers can provide light housekeeping, transportation, meal preparation and most of all companionship.

The Senior Companion Volunteers are 55 years or older, meet federal income guidelines, pass a physical, be fingerprinted, and pass Federal and State background checks. These volunteers receive a stipend per hour for their volunteer service and mileage reimbursement. This stipend is tax free and does not affect any benefits that volunteers may receive.

In 2022, Randolph County had 2 senior companion volunteers that provided 1,425 hours of service. This volunteer service corresponds to \$5,328.55 in federal dollars that was put back into Randolph County.

While the Senior Companion Program is in part federally funded, there is a 10% non-federal match requirement. Please consider us for funding of \$250 to continue this important program to Randolph County and the elderly we serve.

Please feel free to contact me at (304) 699-3702 or your local coordinator, Michelle Row Williams at (304) 699-3725.

Thank you,

Becky Edwards
Senior Companion Program Director

304-422-4993
www.movrc.org

MOVRC
Mid-Ohio Valley Regional Council



PO Box 247
Parkersburg, WV 26102

January 9, 2024

Office of the Randolph County Clerk
c/o Brenda Wiseman
#2 Randolph Avenue
Elkins, WV 26241

Re: Appointment of Ballot Commissioner

Dear Brenda,

This letter is to notify the Elkins Office of the Randolph County Clerk that Barbara W. Tyre, will be appointed as the Ballot Commissioner, and will serve in this position, effective, 02/01/2024, for a two-year period.

Sincerely,

A handwritten signature in cursive script, appearing to read "Carolyn J. Jackson".

Carolyn J. Jackson
Republican Executive Committee Chairman

January 6, 2024

Randolph County Clerk

c/o Brenda Wiseman

#2 Randolph Ave.

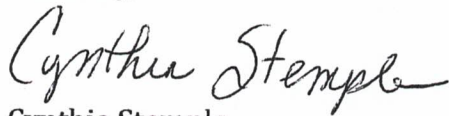
Elkins, WV 26241

Appointment of Ballot Commissioners

Dear Ms Wiseman,

As Chair of the Randolph County Democratic Executive Committee, it is my honor to appoint Patricia Rossi as Ballot Commissioner for the Randolph County Democratic Party for the upcoming election cycle.

Sincerely,

A handwritten signature in cursive script that reads "Cynthia Stemple". The signature is written in dark ink and is positioned above the printed name.

Cynthia Stemple

Jan. 18, 2024

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | PREVIOUSLY APPROVED | | DECREASE | REVISED AMOUNT |
|---------------------------------------|----------------------|---------------------|--------------|--------------|----------------|
| | | AMOUNT | INCREASE | | |
| 040-366-900 | Opiod Misc Revenue | | \$496,582.31 | | \$496,582.31 |
| 001-323-952 | Court Security Grant | | \$20,219.00 | | \$20,219.00 |
| TOTAL INCREASE / (DECREASE) REVENUES: | | | | \$516,801.31 | 0 |

\$0.00

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | PREVIOUSLY APPROVED | | DECREASE | REVISED AMOUNT |
|----------------|-------------------------|---|--------------|----------|----------------|
| | | AMOUNT | INCREASE | | |
| 040-404-230-00 | Opiod Contract Services | | \$496,582.31 | | \$496,582.31 |
| 001-443-458-49 | Court Security | | \$20,219.00 | | \$20,219.00 |
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| | | TOTAL INCREASE / (DECREASE) EXPENDITURES: | \$516,801.31 | | \$0.00 |

TOTAL INCREASE / (DECREASE) EXPENDITURES:

Reason for Revision: Grant Money received, not budgeted

1-18-2024

Csiler moved

csiler yes

D Kesting yes

very cool